

**MINUTES
YANCEYVILLE TOWN COUNCIL
November 13th, 2018**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on Tuesday November 13th, 2018 7:00 PM.

Council Members present: Alvin Foster- Mayor, Odessa Gwynn- Mayor Pro Tem, Brian Massey, Keith Tatum, and Margie Badgett-Lampkin

Staff: Brian Collie- Town Manager/Clerk, Kamara Graves-Assistant Town Clerk, and Lee Farmer- Town Attorney

Item 1: Call to Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina Open Meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the agenda for adoption. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the agenda. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda- October 2nd, 2018 Minutes

Mayor Foster asked Town Council to review the minutes from the October 2nd, 2018 Town Council Meeting. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the minutes from the October 2nd, 2018 Town Council Meeting as presented. The motion was seconded by Councilman Tatum and passed a unanimous vote.

Item 4: Public Comment

None

Item 5: Zoning Ordinance and Map Amendment Discussion

Town Manager Collie updated Town Council on the Recodification project. He stated that the Planning Board, Town Staff, and an outside contractor have been working on updating the Code of Ordinances and Zoning maps to bring them up to State Statues. Town Manager Collie noted that the Code of Ordinances was last amended in 1997. He stated that things have changed with the Ordinances and Zoning Maps over the years,

such as language, table of uses, etc. and he would like to bring the public up to date on the changes as well.

He announced that the first Public Hearing/Forum for the purpose to offer public comment on the Zoning Ordinance Amendments and Zoning Maps is scheduled for Wednesday November 14th, 2018 at 7pm in the Maud Gatewood Museum of the Town of Yanceyville Municipal Services building located at 158 E. Church Street Yanceyville, NC.

Item 6: Piedmont Electric Membership Corporation Fire Truck Loan Agreement Review and Approval

Town Manager Collie updated Town Council on the Loan Agreement between the Town of Yanceyville and Piedmont Electric Membership Corporation. Town Manager Collie explained that the Piedmont Electric Membership Corporation agrees to lend the Town of Yanceyville \$234, 933 and the Town agrees to repay the loan for the purpose of purchasing a new Fire Truck for the Yanceyville Fire Department. He noted that the Town would agree to pay an annual administrative fee due and payable with each of the annual payments set forth herein that this equal to one percent of the remaining balance of the loan at the time of the payment over a ten -year period. Town Manager Collie stated that the Loan Agreement needs approval from Town Council to move forward with PEMC.

Mayor Foster asked for a motion for the Piedmont Electric Membership Corporation Loan Agreement. Councilman Massey made a motion to accept/approve the Loan Agreement with Piedmont Electric Membership Corporation for Engine 13 at the Yanceyville Fire Department with a ten-year pay off with a one percent administrative fee that will decrease annually. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 7: Christmas Tree Lighting Ceremony Discussion

Mayor Foster updated Town Council on the 4th Annual Christmas Tree Lighting Ceremony and the 2nd Annual Winter Trail of Lights scheduled for November 30th, 2018 at 6pm he noted that the Christmas Event will have Live Entertainment, Foods Trucks, Vendors, etc.

Mayor Foster stated that the Committee for the Christmas Event wanted approval from Town Council to allow funding for the Event to be funneled through the Town as the Yanceyville Fire Department.

Mayor Foster made a motion to allow the funding for the Christmas Event to be funneled through the Town, to allow the food trucks for the Christmas Event to hook up at Town Hall and allow the Christmas Event moving forward to be under the umbrella of the Town to add structure and stability. The motion was seconded by Councilwoman Badgett-Lampkin and passed with a unanimous vote.

Mayor Foster stated that the Town has \$2000 in the budget for Holiday decorations. He noted that a portion of the funding would go toward the hanging of the snowflakes throughout the Town and with the remaining funds would the Town be willing to allow the purchase of additional Holiday decorations and lights for Christmas Event on November 30th.

Mayor Foster made a motion to allow the funding to be used for Holiday decorations and lighting for the Christmas Event. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 6: Town Manager Report

Town Manager Collie reminded Town Council that a date needs to be scheduled for the Annual Holiday Dinner with Town Council and Staff at Homestead Steakhouse in Roxboro. Potential dates December 6th, 13th, or 20th starting at 6:30pm.

Town Manager Collie noted that he will start including a monthly report from Inframark the operators of the Water and Sewer Plants in the Agenda Packet each month.

Item 7: Closed Session G.S. 143-318.11 Contractual and Economic Development

Mayor Foster asked for a motion to go into Closed Session General Statutes 143-318.11 Contractual and Economic Development Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statutes 143-318.11 Contractual and Economic Development. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Council re-entered the chambers from Closed Session, Mayor Foster asked for a motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked for a motion to go back into Regular Session. Mayor Pro Tem Gwynn made a motion to go back to into Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster noted that there was nothing discussed during Closed Session that needed to be reported at this time.

Item 10: Informal Discussion/ Public Comment – Discussion & Comments must directly relate to agenda items

Ms. Ruby Graves asked for clarity on the date and time of the Winter Trail Lights and Tree Lighting Ceremony. Mayor Foster replied Friday November 30th, 2018 starting around 5:30 pm and the lighting of the Christmas Tree will be at 6:30pm.

Town Manager Collie added that the event will be heavily advertised in hopes of having a great turn out as the pervious year.

Mayor Pro Tem Gwynn comment the Town is looking a lot better with the trash and littering issue. She noted that the Ground's Maintenance Technician is doing a great job.

Item 11: Adjournment

Mayor Foster asked Town Council for a motion to adjourn the Town Council Meeting. After no further discussion, Councilman Tatum made a motion to adjourn the Town Council. Councilman Massey seconded the motion that passed with a unanimous vote.

Brian Collie- Town Manager/Clerk and Kamara Graves- Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Manager / Clerk

Kamara Graves, Assistant Town Clerk