

**MINUTES
YANCEYVILLE TOWN COUNCIL
DECEMBER 4th, 2018**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on Tuesday, December 4th, 2018 7:00 PM.

Council Members present: Alvin Foster- Mayor, Odessa Gwynn- Mayor Pro Tem, Brian Massey, and Margie Badgett-Lampkin

Council Member absent: Keith Tatum

Staff: Brian Collie- Town Manager/Clerk, Kamara Graves-Assistant Town Clerk, Lee Farmer- Town Attorney, and Kathy Hinton- Assistant Billing Clerk

Item 1: Call to Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina Open Meeting Law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Item 4a: Christmas Tree Lighting Ceremony/ Winter Trail of Lights Discussion to Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the agenda with the addition of Item 4a: Christmas Tree Lighting Ceremony/ Winter Trail of Lights Discussion The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda- November 13th, 2018 Minutes

Mayor Foster asked Town Council to review the minutes from the November 13th, 2018 Town Council Meeting. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the minutes from the November 13th, 2018 Town Council Meeting as presented. The motion was seconded by Councilman Massey and passed a unanimous vote.

Item 4: Public Comment

None

Item 4a: Christmas Tree Lighting Ceremony/ Winter Trail of Lights Discussion

Mayor Foster commended and thanked everyone who participated in the Christmas Event in the Town of Yanceyville on November 30th. He noted that there were a lot of people in

Town who came to view the lights and entertainment. He described that because of the amount of people in Town every food establishment was packed following the Christmas event, which brought commerce into the Town. Mayor Foster stated that it's amazing what can happen when organizations and individuals work together.

Item 5: Inframark Water Update

Town Manager Collie explained that the Town of Yanceyville experienced a loss of pressure on Thursday, November 22nd, 2018, Thanksgiving Day, due to a pump failure at the Water Plant. He noted that Inframark, operators of Water and Sewer Plants would give specifics on the issue. Town Manager Collie stated that he issued a Boil Water Advisory for 24 hours as a precaution while waiting on the results of water samples. The water sample results came back on the following day, Friday satisfactory, no bacteria were found in the water samples.

Mr. Jerry Shoot, Inframark representative explained that the pump failure was a result of the high service pump. The high service pump, pumps from the clear well at the Water Plant where the water is stored until it's needed out in the system. The high service pump failed to recognize that water was needed out in the system. He noted that an alarm is connected to the high service pump, which is tied to a limit switch. The limit switch is an electrical device that reports back to the controls of what's actually going on with the pump. Mr. Shoot explained that there is a shaft at the center of the pressure reducer valve that elevates and lowers depending on whether the pumps are just starting or running wide open. If the pump is running wide open the limit switch is up, and if it's just starting the limit switch is down. Mr. Shoot explained that the shaft on the pressure reducer valve was hung in the up position on Thanksgiving Day causing the failure in the high service pump. He noted that it was caused by extensive corrosion. Since the failure the valve has been corrected and the controls are getting good signals from the pump. Mr. Shoot expressed that Inframark does not take this situation lightly. He noted that Inframark takes matters, as such very serious. The safety of citizen's health in the Town of Yanceyville is priority. He explained moving forward the amendment for the SCADA system has been approved. To ensure that the failure doesn't happen again Inframark has spread out work- shifts to increase more coverage and allow eyes on the equipment at the Water Plant. He reminded everyone that all water complaints should be directed to the Water Plant so the Inframark can conduct an investigation. Mr. Shoot stated that an onsite mechanic has been assigned to the Water Plant for the next two months to go through and identify all items that would not be part of a weekly or monthly preventative maintenance. Mr. Shoot also suggested Town Council in conjunction with Inframark consider forming a Water Advisory Committee in the future to reach citizens to educate them on the water system and how to improve the quality of water within the Town. After which, Mr. Shoot introduced Mr. Joseph Helwig as the new Water Plant Manager.

Ms. Kathy Hinton, Assistant Billing Clerk stated that the Town has received several complaints about water, water customers described it as looking like weak tea/ an or muddy. Mr. Shoot explained that Inframark along with the Town are out flushing the water. He noted that as a result of the loss of pressure it created disturbance in the system

and there is a sedative settling in the line which will need to be flushed. Councilwoman Badgett Lampkin acknowledged that her water is cloudy as well. Mr. Shoot noted that he would like to get with Ms. Hinton to the service address of the customers with complaints so that Inframark can make contact.

Town Manager Collie stated that the front office has been instructed to take water complaints including name and service address and refer to Inframark so that they are aware of the complaints. Mr. Shoot stressed that if anyone is having issues with water please contact the Water Plant at (336) 694-4227.

Item 6: 2019 Holiday & Meeting Schedule Review & Adoption

Town Manager Collie presented the 2019 Town Council Meeting, Yanceyville Planning Board Meeting, and Staff Holiday Schedule as follows:

Town Council – Regular Meeting Schedule

Each meeting held on the first Tuesday, at 7:00 pm	
January 8 th ,2019	July 9 th ,2019
February 5 th ,2019	August 6 th ,2019
March 5 th ,2019	September 10 th , 2019
April 2 nd , 2019	October 1 st ,2019
May 7 th ,2019	November 12 th , 2019
June 4 th ,2019	December 3 rd , 2019

Planning Board- Regular Meeting Schedule

Each meeting held on the third Wednesday, at 5:15pm	
January 16 th ,2019	July 17 th , 2019
February 20 th ,2019	August 21 st ,2019
March 20 th ,2019	September 18 th , 2019
April 17 th , 2019	October 16 th ,2019
May 15 th ,2019	November 20 th , 2019
June 19 th ,2019	December 18 th , 2019

Town Staff Holiday Schedule

Holiday	Observance Date	Day of Week
New Year’s Day	January 1, 2019	Tuesday
Martin Luther King, Jr. Day	January 21, 2019	Monday
Good Friday	April 19, 2019	Friday
Memorial Day	May 27, 2019	Monday
Independence Day	July 4, 2019	Thursday
Labor Day	September 2, 2019	Monday
Veterans Day	November 11, 2019	Monday
Thanksgiving Day	November 28 &29, 2019	Thursday and Friday
Christmas	December 24, 25, & 26, 2019	Tuesday, Wednesday and, Thursday

Mayor Foster asked Town Council for a motion to adopt the 2019 Holiday & Meeting Schedule. After no further discussion, Mayor Pro Tem Gwynn made a motion to adopt the 2019 Holiday & Meeting Schedule. Councilman Massey seconded the motion that passed with a unanimous vote.

Item 7: Town Manager Report

Town Manager Collie announced the Annual Holiday Dinner with Town Council and Staff at Homestead Steakhouse scheduled for December 13th, 2018 at 7pm.

Item 8: Informal Discussion/ Public Comment – Discussion & Comments must directly relate to agenda items

Mrs. Melisa Jones expressed thanks and recognized Town Council and Town Staff for their assistance and support in the Christmas Event.

Ms. Ruby Graves asked for the number to the Water Plant. Mr. Shoot replied (336) 694-4227.

Item 9: Adjournment

Mayor Foster asked Town Council for a motion to adjourn the Town Council Meeting. After no further discussion, Mayor Pro Tem Gwynn made a motion to adjourn the Town Council Meeting. Councilman Massey seconded the motion that passed with a unanimous vote.

Brian Collie- Town Manager/Clerk and Kamara Graves- Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Manager / Clerk

Kamara Graves, Assistant Town Clerk