

**MINUTES
YANCEYVILLE TOWN COUNCIL
March 7th, 2017
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on March 7th, 2017 7:00 PM.

Council members present: Alvin Foster, Mayor, Odessa Gwynn, Mayor Pro Tem, Brian Massey, and Keith Tatum and, Margie Badgett-Lampkin

Staff: Brian Collie, Town Manager, Lee Farmer, Town Attorney, and Kamara Graves, Assistant Town Clerk

Item 1: Call to Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster then asked Council for a motion to approve the agenda with the addition of the Veteran’s Memorial Update with speaker Fred Smith between Agenda Items numbers four and five. Also with the correction of Agenda Item 11: General Statues 143-318.11 Contractual, Real Estate, and Attorney Client. Mayor Pro Tem Gwynn made a motion to approve the agenda with the stated changes. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda-February 7th, 2017 Minutes

Mayor Foster asked Council to review the minutes from the February 7th, 2017 Town Council Meeting. Mayor Pro Tem Gwynn made a motion to adopt the consent agenda from February 7th, 2017 as presented. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 4: Public Comment

Mrs. Gale Davidson from the family of Mr. Woodrow Gwynn spoke on his behalf thanking the Yanceyville Town Council and Mayor Foster for the Mayoral Proclamation recognizing February 8th, 2017 as Woodrow Gwynn Day. Mrs. Davison stated that Mr. Gwynn and his family was very touched by the gesture of Town Council and Mayor Foster.

Item 5: Veteran's Memorial Update-Fred Smith

Mayor Foster introduced Fred Smith with the Veterans Memorial to come before Council and discuss the update with the Veteran's Memorial Project. Mr. Smith thanked Town Council for allowing him to come before them. Mr. Smith stated that he would like to provide Town Council with a summary update, and then answer any questions. Mr. Smith stated that they have a committee of 18 participants, who are divided into sub-committees to undertake certain tasks. The Caswell County Veterans Memorial is now a 501 c3 and 501c23 for donation purposes. The organization has a website www.caswellcountyveteranmemorial.com, facebook page, and a twitter account. Mr. Smith stated that research is a major part of this project in efforts to make sure that every person is account for and displayed on the Veteran's Wall from the County of Caswell. Mr. Smith Stated that they are fundraising at this time and will have a kickoff on May 19, 2017 at the Caswell County Civic Center with Christy Wilkins and Letters from Home for an evening of singing, entertainment, and patriotism to honor and support the Veterans Memorial Project. They would also be sending letters to non- profits and club members in efforts to raise money for the memorial project.

Mayor Foster asked if there were any questions or comments for Mr. Smith. Mr. Smith thanked Town Council.

Item 6: Budget Amendment I – Fiscal Year 2015-2016

Town Manager Collie stated that this is the first Budget Amendment for this fiscal year ending June 30, 2017. Due to remaining grant funding, the Department of Agriculture has allowed the remaining funding from the Emergency Water Line Project in the amount of \$45, 000.00 to be used to make additions to the water line such as chlorine booster station and automatic flusher to assist in the viability and quality of water.

To amend section one of the Enterprise Fund Budget Ordinance, the expenditures are to increase \$45,000.00 for the Emergency Water Line. This will result in a net increase of \$45,000.00 in the expenditures of the Enterprise Fund Budget. To amend section two of the Enterprise Budget Ordinance, the revenues are to increase \$45,000.00 for the Emergency Water Line. This will result in a net increase of \$45,000.00 in revenues in the Enterprise Fund Budget.

To amend section three of the General Fund Budget Ordinance, the expenditures are to increase \$53,872.90 for the Yanceyville Fire Department Funding. This will result in a net increase of \$53, 872.90 in the expenditures of the General Fund Budget. To amend section four of the General Fund Ordinance, the revenues are to increase \$53,872.90 for the Yanceyville Fire Department Funding. This will result in a net increase of \$53,872.90 in revenues in the Enterprise Fund Budget

Mayor Foster asked Council for a motion to adopt the Budget Ordinance Amendments. Councilman Tatum made a motion to adopt the Budget Ordinance Amendments. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 7: Certificate of Sufficiency for Voluntary Annexation Review and Filing
Town Attorney, Lee Farmer

Attorney Farmer stated that a petition was submitted to Town Council on February 7, 2017 from the Moorefield Family requesting annexation for a parcel of land that consist of 170 acres. At that time a petition was filed with Council and a Resolution was adopted directing the Town Manager/Town Clerk to determine if the petition was sufficient. Town Manager Collie has completed that and executed the certificate which is under tab number six, and there is no action needed by Council. Attorney Farmer stated that Town Manager Collie had certified that the land does qualify for voluntary annexation.

Item 8: Adoption of Resolution to set date for Voluntary Annexation Public Hearing Voluntary Annexation –Town Attorney, Lee Farmer

Mayor Foster asked Council for a motion to adopt the Resolution for April 4th, 2017 for the Public Hearing Voluntary Annexation. Mayor Pro Tem Gwynn made a motion to adopt the Resolution for April 4th, 2017 for the Public Hearing of Voluntary Annexation of the Moorefield Estate. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 9: Extension of Government Relations Contract-Best, Best and Krieger-Town Attorney, Lee Farmer

Mayor Foster asked Council for a motion on the contract services with Best, Best and Krieger to continue pursuing funding for the Town's Dan River Water Intake Project. Councilman Massey made the motion to continue the contract with Best, Best, and Krieger on a month to month basis. The motion was seconded by Councilman Tatum and passed with a unanimous vote

Item 10: Adoption of FY 2017-2018 Budget Calendar

Mayor Foster asked Council for a motion to adopt fiscal year 2017-2018 Budget Calendar. Councilwoman Badgett-Lampkin made the motion to adopt fiscal year Budget Calendar 2017-2018. The motion was seconded by Councilman Massey and passed with a unanimous vote

Item 11: Town Manager Report

Town Manager Collie updated Town Council on The National Caucus and Center (NCBA) on Black Aging, Inc Program. He explained that the program helps Seniors aged 55 and older with on the job community service training. NCBA supports part-time positions by providing hands -on workplace settings for seniors to develop new skills, talents, and support community service activities. Participants must meet income guidelines, be able to work 20 hours per week, and participant in assisted job searches.

Qualified applicants will receive a minimum wage stipend. For additional information on program and requirements contact Stephanie Enoch, Job Counselor at (336) 229-6384.

Town Manager Collie suggested that a person who was able to work with the Public Works Department would be beneficial to the Town. Town Manager Collie stated he would gather more information as well as meet with Town Attorney Farmer to go over the said contract with NCBA and bring information back before council next month.

Town Manager Collie also updated Council on a letter received from the Caswell County Historical Society requesting a letter from the Town of Yanceyville of equal exchange of property. The Town would exchange 25 feet of land with the Caswell County Historical Society, and the Caswell County Historical Society would exchange 25 feet of land with the Town for the purpose of building the Caswell County Veteran Memorial and Veteran Park. It would be considered an exchange of deed. Attorney Farmer stated that he would be getting with Mr. Franz, Town Engineer to do a survey and get property lines marked.

Item 13: Closed Session- General Statutes 143-318.11 Contractual, Real Estate and Attorney Client

Mayor Foster asked Council for a motion to go into closed session General Statutes 143-318.11- Contractual, Real Estate, and Attorney Client. Mayor Pro Tem Gwynn made a motion to go into closed session. The motion was seconded by Councilwoman Badgett-Lampkin and passed with a unanimous vote.

Mayor Foster asked Council for a motion to come out of close session General Statutes 143-318.11- Contractual, Real Estate, and Attorney/ Client. Mayor Pro Tem Gwynn made a motion to come out of close session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Council for a motion to go back into regular session. Mayor Pro Tem Gwynn made a motion to go back into regular session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster updated Town Council and the public that on April 4th, 2017 Town Council Meeting Town Fire Chief, Vernon Massengil would be attending to give an overview on the purposed four percent service fire district tax that the County of Caswell is purposing which covering the Town of Yanceyville, in an effort to make Town Council and Citizens aware of changes.

Item 15: Informal Discussion/ Public Comment – Discussion & Comments must directly relate to agenda items

No discussion

Item16: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilwoman Badgett- Lampkin seconded the motion that passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, and Kamara Graves, Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Manager / Clerk

Kamara Graves, Assistant Town Clerk