

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on October 3rd, 2017 7:00 PM.

Council members present: Alvin Foster- Mayor, Odessa Gwynn- Mayor Pro Tem, Keith Tatum, Margie Badgett-Lampkin, and Brian Massey

Staff: Brian Collie- Town Manager, Lee Farmer- Town Attorney, and Kamara Graves- Assistant Town Clerk

Item 1: Call to Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Council for a motion to approve the agenda with deletion of **Item 8: Wi-Fi Proposal Discussion -Steve Brooks**. Mayor Pro Tem Gwynn made a motion to approve the agenda with the deletion of **Item 8: Wi-Fi Proposal Discussion- Steve Brooks**. The motion was seconded by Councilman Massey and passed with a unanimous

Item 3: Consent Agenda- Minutes from September 5th, 2017

Mayor Foster asked Council to review the minutes from the September 5th, 2017 Town Council Meeting. Mayor Pro Tem Gwynn made a motion to adopt the consent agenda minutes from September 5th, 2017. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster asked, Town Manager Collie did anyone sign up for public comments? Town Manager Collie replied, yes.

Mr. Brad Bettis addressed Council about potential use of the Municipal Building parking lots for future weekend events such as “Cars and Coffee”. Mr. Bettis stated that the event would potentially occur once a month during the weekend with the ultimate goal of bringing people downtown Yanceyville.

Mr. Bettis also explained that he and his wife have been working with the Dan River Regional Foundation on a grant (Make more Happen) in an effort to get a 22ft Christmas Tree. The tree would be located on the Caswell County Historical Association property.

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

Mr. Bettis stated that they would like permission from the Town to have a premature electrical source that runs from the Town pavilion which would essentially be used to the light the Christmas tree.

Mayor Foster stated that during public comment Town Council does not take any action. Town Council takes concerns under advisement during this time.

Mayor Foster asked, when is the grant cycle due? Mrs. Nicki Bettis stated that the grant cycle is ongoing, but they would need an answer from the Town relatively soon so that the grant processed can be completed and submitted. Mayor Foster stated, that Town Council will address the matter as soon as possible.

Town Manager Collie added that he had spoken with Mr. and Mrs. Bettis, and he explained that the Town and the Caswell County Historical Society have collaborated in the past with a Christmas Tree Lighting Ceremony which is basically located in the same area

Item 5: Closed Session G.S. 143-318.11 Contractual, Real Estate, and Economic Development

Mayor Foster asked for a motion to go into closed session G.S. 143-318.11 Contractual, Real Estate and, Economic Development. A motion was made by Mayor Pro Tem Gwynn. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Council re-entered the chambers from closed session Mayor Foster asked for a motion to come out of closed session. Mayor Pro Tem Gwynn made a motion to come out of closed session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked for a motion to go back into regular session. Mayor Pro Tem Gwynn made a motion to go back into regular session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster stated that nothing had been discussed during closed session that needed to be reported at this time.

Item 6: Discussion & Approval of Water & Wastewater Plants Full Service Contract Proposals

Town Manager Collie updated Council on the operations of the Water and Wastewater plants. He explained that the Town contracts operations of the Water and Wastewater plants. Currently the Town is under a labor only contract with Envirolink. The Town provides the other services needed to run the facilities such as maintenance, repair, sludge

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

removal, chemicals and lab fees. The Town has been in contract with Envirolink for the past three years. The current contract with Envirolink will end December 31st, 2017. Town Manager Collie explained that the Town wanted to enhance the services and platform of the operation of the Water and Wastewater plants. In August 2017 a Request of Proposal was posted for a full-service operation of the Water and Wastewater plants, which would include the personnel service, labor, maintenance, repairs, sludge removal, chemicals and lab fees which would relieve the Town of providing these services separately. The Town received two proposals back following the post of the RFP's Envirolink and Severn Trent.

Town Manager Collie stated that a review team was implemented. The team consisted of Mayor Foster, Attorney Farmer, and Himself as well as other Council over the last few months in closed session for contractual matters.

Mayor Foster asked Council for a motion. Councilman Tatum made a motion for Town Manager Collie to negotiation a contract with Severn Trent for the Water and Wastewater plans for a full-service contract. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 7: Alley, Williams, Carmen, & King Contract Agreement for CDBG Grant Engineering Services

Town Manager Collie updated Council on the agreement between the Town of Yanceyville and Alley Williams, Carmen & King for the Wastewater Treatment Rehabilitation Project for CDBG Grant Engineering for Professional Services. Town Manager Collie explained that the Town has worked with AWCK since the start of the project in securing the grant, and the drawing of the preliminary plans. Town Manager Collie explained that we have went thru the correct process with the CDBG Grant as far as requesting RFP's. AWCK were the only Engineering Service that responded to the request. Town Manager Collie recommended that Council approve the motion for AWCK to provide Engineering Services for the CDBG Grant Project.

Mayor Foster stated that we have Franz Holt, Town Engineer of AWCK here tonight if you have any questions you may make them at this time.

Mayor Foster asked Council for a motion. Councilman Tatum made a motion to accept the contract from Alley Williams Carmen and King to provide Engineering Services with CBDG Grant Project. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

Item 8: Alma Lee Taylor Proclamation- Mayor Foster

Mayor Foster stated that he was contacted by the family of Mrs. Alma Lee Taylor whom would be turning 100 years old October 21, 2017. He stated that Town Council has in the past to approved a Proclamation for individuals turning 100 years old.

The Proclamation reads as follows:

HONORING ALMA LEE TAYLOR ON THIS 100TH BIRTHDAY

WHEREAS, Alma Lee Taylor will be honored by friends and relatives on October 21, 2017 in celebration of her recent 100th birthday on October 19, 2017; and

WHEREAS, Alma Lee Taylor was born in Mount Olive, North Carolina on October 19, 1917;

WHEREAS, Alma Lee Taylor married William Henry Taylor in 1940 and they remained happily married for 46 years until William's death on July 19, 1986;

WHEREAS, Alma Lee Taylor and William Taylor were blessed with three daughters, Almetta Jeanette Garnett, Estella Joann Spann, and Barbara Lee Taylor of Blanch, North Carolina; and four granddaughters, nine great-grandchildren, and one great-great-grandson;

WHEREAS, Alma Lee Taylor worked as a Registered Nurse in Metropolitan Hospital of New York City, New York until her retirement 40 years ago;

WHEREAS, Alma Lee Taylor has been an active resident of Caswell County through various organizations to include: the Caswell County Board of Health, replacing Tom Hawkins as Chairman in 1995; the Caswell County NAACP; Ebenezer Baptist Church in Providence, North Carolina as a Deaconess, Young Adult Sunday school teacher, and founder of its Nurse's Unit, and annual Health Education and Black History events; the Cedar Grove Association in the initiating and training of its members for their Nurses' Unit and Health Education events;

WHEREAS, Alma Lee Taylor was a founding member of the Bridgefield Civic League in the State of New York presenting young accomplished African American debutantes to society during annual cotillions;

WHEREAS, Alma Lee Taylor opened Taylor Family Care Homes I and II of Blanch, North Carolina in 1980 and with the help of her daughters, Barbara Taylor and Estella Spann, she still oversees their operations today; and

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

WHEREAS, Alma Lee Taylor been a permanent resident of Caswell County for 40 years; and

WHEREAS, Alma Lee Taylor has lived during the most eventful century of this nation's history and has been a model and inspiration to her family and to those who have known her;

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the Town of Yanceyville, North Carolina, I do hereby proclaim **OCTOBER 21, 2017 AS ALMA LEE TAYLOR DAY IN THE TOWN OF YANCEYVILLE**; and on behalf of the Town Council and citizens of Yanceyville, I offer sincere congratulations and best wishes to Mrs. Taylor for many more happy days in the future to share with family and friends.

IN WITNESS WHEREOF, I do hereby set my hand and cause the great seal of the Town of Yanceyville, State of North Carolina to be affixed this 21st day of October 2017.

Mayor Foster asked for a motion to approve the Proclamation for Mrs. Alma Lee Taylor Day in the Town of Yanceyville on October 21, 2017. Mayor Pro Tem Gwynn made a motion approve the Proclamation for Mrs. Alma Lee Taylor Day in the Town of Yanceyville on October 21, 2017. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 9: GOP Building Use Request Approval

Town Manager Collie stated that we have considered Building Use Request several times in the past. If a political party or any political affiliation the Municipal Building is requested for usage it would have to be approved by the Town Council first along with proper paper work completed and submitted. Town Manager Collie noted that the GOP would like to use the Municipal Building on Tuesday October 17th, 2017 from 7pm until 8:30pm.

Mayor Foster asked Council for a motion. Mayor Po Tem Gwynn made a motion to allow the GOP the use of the Municipal Building on Tuesday October 17th, 2017 from 7pm - 8:30pm with proper paperwork submitted. The motion was seconded by Councilman Massey and passed with a unanimous vote

Item 10: Town Manager Report

Town Manager Collie updated Council on the Quail Meadows Subdivision Rd located off of Murray Rd. The property was Voluntarily Annexed into the Town in late 2015. Town Manager Collie explained that when property is voluntarily annexed into the Town, the Town is not obligated to provide any services that are not already provided. Town Manager Collie explained that there are 21 lots on Quails Meadows Rd with 16 property owners with a 50ft private easement on a Quails Meadows gravel road. Town

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

Manager Colle explained that the gravel road is hard to maintain and upkeep. He explained that for the last couple of years Town Council and Town Staff have worked with North Carolina Department of Transportation in efforts to have Quails Meadows RD on the State's Maintenance System. NCDOT has agreed to bring the gravel road up to standards. Town Manager Collie explained that the Town will have 10 years using Powell Bill Funds from the state to repay the 0% interest loan which is feasible for the Town to repay.

Town Manager Collie also stated a Community meeting will be held Wednesday October 4th ,2017 at 7:00pm with the property owners on Quails Meadows Rd to answer any questions or concerns. Town Manager Collie explained that the Town had to get the road surveyed and flagged, because it has to go from a private easement to a public easement. Currently each property owner's property lines go to the center line of the gravel road, and going from private to public easement the property owners have to sign an agreement that the property goes into public easement. Town Manager explained that all property owners would have to sign the agreement in order for NCDOT to start on the project.

Town Manger Collie updated Council on having the Municipal building parking lot resurface due to cracks. He stated that it has been several years since the parking lot had been resurfaced. Town Manager Collie stated that he would like to move forward with this project. The funding would come from the General Fund Capital improvement for this year.

Town Manager Collie also updated Council on the Town Website. He stated that the website is outdated, and would like to get specific quotes on updating the website Town Manager Collie stated that he would like to move forward with getting the website updated.

Town Manager Collie announced the last First Friday October 6, 2017at 7:00 pm entertainment will be provided by 3 Staxxx and food for purchase will be provided by Central Caswell Ruritan Club.

Mayor Foster announced that on October 18, 2017 the Piedmont Regional Triad Council will be hosting their Annual luncheon for the Awards Ceremony located at Triad Park.

Town Manager Collie announced that Joint Council Meeting will be held on October 12, 2017 at 6:00pm held here at Town Hall.

Mayor Pro Tem Gwynn updated Council on the North Carolina League of Municipalities annual conference that Mayor Foster, Town Manager Collie and herself attended. She stated that it was well attended, presented great networking opportunities, and very informative focusing heavily on economic development.

MINUTES
YANCEYVILLE TOWN COUNCIL
October 3, 2017
7:00 PM

Item 11: Informal Discussion/Public Comments- Discussion & Comments must directly relate to agenda items

Item 12: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, and Kamara Graves, Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Manager / Clerk

Kamara Graves, Assistant Town Clerk