

**MINUTES**  
**YANCEYVILLE TOWN COUNCIL**  
**September 5<sup>th</sup>, 2017**  
**7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on September 5<sup>th</sup>, 2017 7:00 PM.

**Council members present:** Alvin Foster- Mayor, Odessa Gwynn- Mayor Pro Tem, Keith Tatum, Margie Badgett-Lampkin, and Brian Massey

**Staff:** Brian Collie, Town Manager, Lee Farmer, Town Attorney, and Kamara Graves, Assistant Town Clerk

**Item 1: Call to Order**

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

**Item 2: Review and Adoption of Agenda – Mayor & Council**

Mayor Foster asked Council for a motion to approve the agenda with any additions or deletions. Mayor Pro Tem Gwynn made a motion to approve the agenda. The motion was seconded by Councilman Massey and passed with a unanimous vote.

**Item 3: Consent Agenda- Minutes from August 8<sup>th</sup>, 2017**

Mayor Foster asked Council to review the minutes from the August 8<sup>th</sup>, 2017 Town Council Meeting. Councilman Massey made a motion to adopt the consent agenda minutes from August 8<sup>th</sup>, 2017. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

**Item 4: Public Comment**

Mayor Foster asked, Town Manager Collie did anyone sign up for public comments? Town Manager Collie replied, no.

**Item 5: PTRC Contract Agreement for CDBG Grant Administration Services**

Town Manager Collie updated Council on the agreement between the Town of Yanceyville and Piedmont Triad Regional Council for the Wastewater Treatment Rehabilitation Project Grant Administration Services. Town Manager Collie explained that PTRC had been approved to be the Grant Administrator throughout the entire project. The project amount was 145,000 which was included in the application to the State before the project was awarded that the Town shall pay to PTRC for Grant Administration Services. Town Manager Collie stated that he could answer any specific

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questions. Mayor Foster asked Town Council if they had any questions for Town Manager Collie.

Mayor Foster asked Council for a motion. Mayor Pro Tem Gwynn made a motion to approve the Piedmont Triad Regional Council Contract Agreement for the CDBG Grant Administration Services. The motion was seconded by Councilwoman Badgett -Lampkin and passed with a unanimous vote.

**Item 6: NCDEQ Asset and Inventory Assessment Grant – Water Resolution**

Town Manager Collie explained that he included an overview as well as the Water Resolution for the NCDEQ Assets and Inventory Assessment Grant in the agenda packet. He explained that the Asset Inventory and Assessment Grants were created in session Law 2015-241 in the changes made to NCGS159G, to broaden the use of grant funds to encourage water and wastewater utilities to become more viable and more proactive in the management and financing of their systems. The grants are limited to \$150,000 from the Wastewater Reserve or the Drinking Water Reserve, over a period of three years, to the same local government unit or nonprofit water corporation. The Affordability Criteria do not limit the grant percentage or the eligibility for these grants. A match is required based on how Local Government Unit indicators of percent population change, poverty rate, median household income (MHI), percent unemployment, and property valuation per capita compare with the state benchmarks.

Town Manager Collie explained that this grant is available and it would be a huge asset to the Town. He stated that if the grant was awarded it would be a working document of where all the water lines are located, and when they were installed. It will be a great tool that can be used to help when potentially replacing or repairing lines that need attention.

Town Manager Collie explained that the applications for both grants would need to be submitted by the close of the month.

Mayor Foster stated that this would be major asset to the Public Works Department.

Mayor Foster asked Council for a motion. Councilman Massey made a motion to approve the NCDEQ Asset and Inventory Assessment Grant Water Resolution. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

**Item 7: NCDEQ Asset and Inventory Assessment Grant – Wastewater Resolution**

Mayor Foster asked Council for a motion. Mayor Pro Tem Gwynn made a motion to approve the NCDEQ Asset and Inventory Assessment Grant Wastewater Resolution. The motion was seconded by Councilwoman Badgett -Lampkin Mayor Pro Tem Gwynn and passed with a unanimous vote.

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**Item 8: GOP Building Use Request Approval**

Town Manager Collie stated that we have considered Building Use Request several times in the past. If a political party or any political affiliation the Municipal Building is requested for usage it would have to be approved by the Town Council first along with proper paper work completed and submitted. Town Manager Collie noted that the GOP would like to use the Municipal Building on Tuesday September 19<sup>th</sup>, 2017 from 7pm until 8:30pm.

Mayor Foster asked Council for a motion. Mayor Pro Tem Gwynn made a motion to allow the GOP the use of the Municipal Building on September 19<sup>th</sup>, 2017 from 7pm - 8:30pm with proper paperwork submitted. The motion was seconded by Councilman Massey and passed with a unanimous vote

**Item 9: Town Manager Report**

Town Manager Collie announced that Mayor Foster, Mayor Pro Tem Gwynn, and himself would be attending the 2017 Annual North Carolina League of Municipalities held in Greenville NC on September 20- 23, 2017.

The First Friday for September was cancelled due to weather, and it has not been rescheduled at this time when a date is secured it will be announced,

Town Manager Collie also reference the Code Enforcement summary that was included in the Agenda packet.

Mayor Pro Tem Gwynn addressed that several individuals have come to her with concerns of potential code violations. She stated that in the past she addressed the Evans Well Drilling Building and Lot that has overgrown vegetation that needs attention.

Town Manager Collie explained that the hill and bank alongside Hwy 86 is and easement of 150 feet and the Department of Transportation would have to be addressed that matter. He explained that a simple request can be given to have the bank and hill trimmed back.

**Item 10: Closed Session – G.S. 143-318.11-Economic Development &Contractual**

Mayor Foster asked for a motion to go into closed session G.S. 143-318.11 Economic Development and Contractual. A motion was made by Mayor Pro Tem Gwynn. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Council re-entered the chambers from closed session Mayor Foster asked for a motion to come out of closed session. Mayor Pro Tem Gwynn made a motion to come out of closed session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

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Mayor Foster asked for a motion to go back into regular session. Councilwoman Badgett-Lampkin made a motion to go back into regular session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster stated that nothing had been discussed during closed session that needed to be reported at this time.

**Item 11: Informal Discussion/Public Comments-** Discussion & Comments must directly relate to agenda items

**Item 12: Adjournment**

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, and Kamara Graves, Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

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Alvin Foster, Mayor

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Brian Collie, Town Manager / Clerk

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Kamara Graves, Assistant Town Clerk