MINUTES
YANCEYVILLE PLANNING BOARD MEETING
February 15th, 2017
5:15 PM

The meeting of the Planning Board was held at the Yanceyville Municipal Services Building on February 15th, 2017 at 5:15 p.m.

Board members present: Fred Smith- Chairman, Patricia Price-Lea- Vice-Chairwoman, Darrell McLean, and Layton Everitt.

Members absent: Sylvia Johnson

Also, present: Brian Collie- Town Manager, Ginger Booker, and Kamara Graves- Assistant Town Clerk

1. **Call to Order**

   Chairman Smith called the meeting to order at 5:15 PM.

2. **Approval of Minutes- January 18th, 2017**

   After short review Chairman Smith asked for a motion to approve the Yanceyville Planning Board minutes from January 18th, 2017 as presented. Vice-Chairwoman Price -Lea cited one error that needed to be fixed. Removal of "with a" in the last sentence of the paragraph in agenda item number four. Manager Collie stated that he would see that the corrections were made. Vice-Chairwoman Lea made a motion to approve the Yanceyville Planning Board minutes as presented with the cited correction. The motion was seconded by Mr. Everitt and passed with a unanimous vote.

   Manager Collie introduced Kamara Graves, The Assistant Town Clerk to the Planning Board.

3. **Zoning Ordinance Re-Codification Review- Ginger Booker**

   Mr. Collie stated that Mrs. Booker would like to come back before the board tonight to continue discussions on her work with the town's zoning ordinance. Mrs. Booker explained her continued efforts of working on the Town's Zoning Ordinances. Mrs. Booker provided handouts to the Planning Board that included the Boards previous revisions from past meetings. These handouts included the following sections from the Town's Zoning Ordinance: Article I- definitions, Article III- Table of Permitted Uses, Article III- Special Uses, Article IV -Signs, and Article VIII- Board of Adjustments.

Mrs. Booker went over the previous revisions from Article I- Definitions first. Mrs. Booker then discussed Article III- Special Uses. Mrs. Booker then ask the Board to go over to the Permitted Uses. Mrs. Booker expounded on several items and notes such as, campgrounds, congregated care homes, nursing homes, group homes, shelters, and shooting ranges that the Board asked her to review from previous meeting. Article VII-. Board of Adjustments, which provide the rules and requirements of the BOA when hearing and deciding special use permits, variance request, and administrative zoning appeals. Mrs. Booker recommend that the Planning Board give Town Manager Collie feedback on the make-up of the Board of Adjustments.

After discussion on each of the presented articles Mrs. Booker stated that she would make the discussed revisions and come back before the Board at their next meeting to continue reviewing the zoning ordinance.

(A detailed list of each article discussed above with the Planning Board's revisions from this meeting is available upon request.)

4. Zoning Designation for Recently Annexed Properties

Chairman Smith asked the Board to make a motion on designation for Voluntary Annexation of Map and Parcel: 0083 028 and Map and Parcel: 0083 030. Vice Chairwoman Price-Lea made a motion to keep Map and Parcel :0083 028 and Map Parcel: 0083 030 as RA Residential Agricultural on both properties. The motion was seconded by Mr. McLean and passed with a unanimous vote.

5. Other Business

Chairman Smith stated that there was no further business to discuss at this time.

6. Adjournment

After no further business, Vice Chairwoman Price-Lea made a motion to adjourn seconded by Mr. Everitt the motion passed with a unanimous vote four to zero vote.

Respectively Submitted:

Fred Smith, Chairman

Brian Collie, Town Manager, and Kamara Graves, Assistant Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.