

**MINUTES**  
**YANCEYVILLE PLANNING BOARD MEETING**  
**January 18<sup>th</sup>, 2017**  
**5:15 PM**

The meeting of the Planning Board was held at the Yanceyville Municipal Services Building on January 18<sup>th</sup>, 2017 at 5:15 p.m.

**Board members present:** Chairman Fred Smith, Sylvia Johnson, Darrell McLean, and Layton Everitt.

**Also present:** Brian Collie, Town Manager & Ginger Booker

**1. Call To Order**

Chairman Smith called the meeting to order at 5:15 PM.

**2. Approval of 2017 Chair & Vice-Chair**

Chairman Smith stated that the Board needed to obtain motions for the 2017 Yanceyville Planning Board Chair position. Mrs. Sylvia Johnson made a motion for Fred Smith to remain as the Board's Chairman for 2017. The motion was seconded by Mr. McLean and passed unanimously.

Chairman Smith then asked for motions for the 2017 Yanceyville Planning Board Vice-Chair position. Mr. Everitt made a motion for Patricia Price Lea to remain as the Board's Vice-Chairwoman for 2017. The motion was seconded by Mr. McLean and passed with a unanimous vote.

**3. Set Term Limits for Newly Appointed Board Members**

Manager Collie stated that during Town Council's December 2016 meeting, the Council reviewed applications for all five Planning Board positions. Mr. Collie stated that the current five Planning Board members were re-appointed to the Planning Board with staggered terms. He stated that the terms will be implemented by the first three member names drawn from a hat would be the members who serve four-year terms, and the other two member names drawn would serve two-year terms.

At that time Mr. Collie stated that he had placed all 5 names into a bowl and that he would draw them out one by one. The first three names drawn were Darrell McLean, Patricia Price Lea, and Sylvia Johnson in that order. The last two names drawn were Fred Smith and Layton Everitt. Mr. Collie stated that McLean, Lea, and Johnson

would serve 4 year terms beginning January 1<sup>st</sup>, 2017 and ending December 31<sup>st</sup>, 2020. Mr. Collie stated that Smith and Everitt would serve terms beginning January 1<sup>st</sup>, 2017 and ending December 31<sup>st</sup>, 2018.

**4. Approval of Minutes- October 19<sup>th</sup>, 2016**

Chairman Smith asked the Board to make a motion to approve the October 19<sup>th</sup> Minutes after review. Mrs. Johnson made a motion to approve the minutes as presented. The motion was seconded by Mr. McLean and passed with a unanimously.

**5. Ordinance Re-codification Review- Ginger Booker**

Mr. Collie introduced Mrs. Ginger Booker. He stated that Mrs. Booker has been working on a recodification project with the Town and in particular the zoning ordinance with the Planning Board. Mrs. Booker provided handouts to the Planning Board that included the Board's previous revisions from past meetings. These handouts included the following sections from the Town's Zoning Ordinance: Article I- Definitions, Article III- Table of Permitted Uses, Article III- Special Uses, Article IV- Signs, and Article VIII- Board of Adjustment.

Mrs. Booker went over the previous revisions from Article I- Definitions first. Mrs. Booker then discussed Article III- Special Uses. Within that article the Board requested that she look further into requirements for adult establishments. Mrs. Booker then asked the Board to go over the Table of Permitted Uses. After review the Board requested that she look further into campgrounds, congregate care homes, nursing homes, group homes, shelters, and shooting ranges. Manager Collie requested that Mrs. Booker look into putting a time period of completion of Special Use Permits once they are approved. Mrs. Booker recommended that the Board study over the current changes that have been discussed and presented and she would come back next month to review the changes in more detail.

**6. Other Business**

Manager Collie gave the Board an update on a potential Voluntary Annexation involving two parcels of land. He stated that a public hearing has been set for the February 7<sup>th</sup> Town Council meeting to hear and review the Voluntary Annexation of Map and Parcel: 0083 028, & Map and Parcel: 0083 030. He stated that if they are brought into the Town that the Planning Board should make a zoning designation recommendation to Council at the next meeting.

**7. Adjournment**

After no further business, Mr. Everitt made a motion to adjourn seconded by Mrs. Johnson. The motion passed with a unanimous 4 to 0 vote.

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Respectively Submitted:

Fred Smith, Chairman

Brian Collie, Town Manager, prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.