

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, March 1st, 2022
7:00 PM**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through the WebEx platform on Tuesday, March 1st, 2022, at 7:00 PM.

Council Member present in person: Alvin Foster, Mayor

Council Members present electronically: Odessa Gwynn Mayor Pro Tem, Keith Tatum, and Brian Massey

Council Members absent: Margie Badgett- Lampkin

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney and Harmon Crutchfield, Finance Department Consultant

Staff present in electronically: Bradley Davis, Planning & Zoning Services Consultant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:07 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Item 7b: National Fitness Campaign to the Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda with amendment. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a.) Minutes from February 1st, 2022, Town Council Meeting
- b.) Minutes from February 8th, 2022, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comments

None

Item 5: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark Regional Manager

Mayor Foster introduced Mr. Greg Ryland, Inframark. Mr. Ryland updated Town Council on the facilities:

Yanceyville Water Treatment Plant:

- No excursions occurred for the month of February 2022 (Still awaiting results for this week)
- Water flushing occurred on dead ends and MRTs around town
- Finished Chemical trial and the switch of coagulants has been approved by the state. This should same on chemical usage and help plant perform more efficiently in colder weather
- Cleaned out Sedimentation Basin # 2 and returned to service.
- Maintenance Crew installed new motor on Flocculator # 3 and returned to service

Yanceyville Wastewater Treatment Plant

- To date, there hasn't been any excursions for the month of February. We are still awaiting results for the last week of the month.
- Influent wet-well was pumped out; grease & rags cleaned out by Underwood
- Broken water valves that had cracked due to freezing have been repaired & heat tape added to protect.
- Influent Flow meter has been repaired.

Mr. Ryland asked for questions. Mayor Foster thanked Mr. Ryland for presenting a detailed report.

Item 6: Budget Amendment II for Fiscal Year 2021-2022

Town Manager Barnett asked Town Council to review the Budget Amendment II for fiscal year ending June 30th, 2022.

Budget Ordinance Amendment II

BE IT ORDAINED by the Yanceyville Town Council that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section 1. To amend the General Fund, the revenues are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
CARES ACT		\$110,000.02
Appropriation from Fund Balance		\$326,557.02

This will result in a net increase of \$436,557.02 in the revenues of the General Fund Budget.

Section 2. To amend the General Fund Budget Ordinance the expenditures are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
General Government		436,557.02

This will result in a net increase of \$436,557.02 in the expenditures of the General Fund Budget.

Town Manager Barnett explained at the Town Council (Recess) Meeting held on February 8th, Town Council accepted the Caswell Mennonite Church proposal one for the purchase of Tax Map 53 Parcel 94 (12.88 acers) for a total sale price of \$250,000. Town Manager Barnett also mentioned that an expense breakdown for the Yanceyville Public Safety Memorial totaling \$50, 000 was attached to the agenda packet.

Mayor Foster asked for a motion. After a short review, Mayor Pro Tem Gwynn made a motion to adopt Budget Amendment II for Fiscal Year ending June 30, 2022. The motion was seconded by Mayor Foster and passed with a 3-1 vote.

Item 7: Adoption of Budget Workshop Calendar for Fiscal Year 2022-2023

Town Manager Barnett asked Town Council to review the Budget Workshop Calendar for Fiscal Year 2022-2023.

The following dates outline the Town of Yanceyville Budget Process for Fiscal Year 2022-2023. Town Manager Barnett indicated that these meetings will be conducted remotely and electronically, WebEx links will be sent out and posted on the Town’s website prior to all meetings for those who would like to participate electronically.

Tuesday, April 12th, 2022, 6:00p.m. - Budget Workshop (Basics and Outline Priorities)

Tuesday, April 19th, 2022, 6:00 p.m. – Budget Workshop (General Fund Review)

Tuesday, April 26th, 2022, 6:00 p.m. – Budget Workshop (Enterprise Fund Review)

Tuesday, May 3rd, 2022, 7:00pm Town Council Meeting- Budget is announced to the public (final /minor adjustments can be made)

Tuesday, June 7th, 2022, 7:00pm Town Council Meeting Public Hearing, Budget Presentation, Town Council Adoption

Mayor Foster asked for a motion. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Budget Calendar for FY 2022-2023. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 7b: National Fitness Program Campaign/ Fitness Court

Town Manager Barnett asked Mr. Bradley Davis to provide an update to Town Council on the Fitness Campaign. Mr. Davis indicated that a property owner contacted the Town regarding a

potential grant opportunity to construct and develop a recreational area. He noted that the Fitness Court Campaign offers some grant money, but the Town would need to seek additional funding sources to fund the remaining cost for the Fitness Court. The Fitness Court is designed for adults of all ages and abilities, fully accessible, and home to premiere outdoor fitness classes and training programs. The Fitness Court is an innovative outdoor bodyweight circuit training center designed to improve the quality of life in cities, schools, parks, and trails across America. Access workouts for every fitness level, challenges, and training tools nationwide on the free Fitness Court App. Town Manager Barnett presented a two- minute video to Town Council on the National Fitness Program Campaign/ Fitness Court.

After reviewing the video Mayor Foster asked Town Council for a motion. Mayor Foster made a motion authorizing Town Staff to continue discussion with the National Fitness Campaign representatives on potential site locations for a 40x40 Fitness Court. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 8: Town Attorney Report- Lee Farmer

Town Attorney Farmer updated Town Council on the progress of the Verizon Cell Tower Project. Mr. Farmer noted that the survey of the property was completed and recorded. Town Attorney Farmer noted that he forwarded the survey map to Jim Allen, Verizon Representative, and at this time the legal department of Verizon are in the process of preparing a proposed lease for the Town to review.

Item 9: Town Manager Report- Kamara Barnett

Town Manager Barnett updated Town Council on the State Directed Grant- for Capital Improvements that the Town will be reviewing in the amount of \$350,000. The Grant will be used to construct a 9/11 Memorial using a donated piece of the World Trade Center Tower Two.

Town Manager Barnett update Town Council on the Comprehensive Land Use Development Plan. She indicated that the Planning Board, Bradley Davis, Richard Hails, Roger Waldon, and the Students of the UNC School of Regional and City Planning have started compiling goals and policies discussed in the surveys received from community stakeholders. Town Manager Barnett indicated that this plan is a working document and welcoming comments, suggestions, and questions.

Town Manager noted that the Public Works Department monthly report is attached to the agenda packet. She also mentioned that the Town experienced a water main break over the weekend.

Item 11: Informal Discussion/Public Comment- Discussion and Comments must directly relate to agenda items.

None

Item 12: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote. Meeting ended at 7:57pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk