

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Wednesday September 29th, 2021
3:00pm**

The meeting of the Town Council was held in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building, on Wednesday September 29th, 2021, at 3:00 pm.

Council Members present: Mayor Pro Tem- Odessa Gwynn, Keith Tatum, and Brian Massey

Council Member absent: Margie Badgett-Lampkin and Mayor- Alvin Foster

Staff present: Kamara Barnett, Town Manager/Clerk and Lee Farmer, Town Attorney

Item 1: Call to Order

Mayor Pro Tem Odessa Gwynn called the Town Council Meeting to order at 3:00pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Attorney Farmer indicated that Real Estate and Attorney Client Consultation needed to be added to the agenda under Closed Session General Statues 143.318.1. Mayor Pro Tem Gwynn added a Closed Session item after the Public Hearing. Mayor Pro Tem Gwynn asked Town Council for a motion to adopt the Agenda with said changes. After a short review, Councilman Tatum made a motion to adopt the Agenda with said changes. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consideration of Partial Lunch for Rest Stop-Cycle North Carolina Mountain to Coast Ride- Sparta to North Top Sail Beach

Town Manager Barnett explained that Cycle North Carolina has been in contact with Caswell County over the last few months coordinating a rest stop here in Yanceyville on Tuesday, October 5th, 2021, from 9am-2:00pm. She mentioned that Cycle NC stopped here in Yanceyville back in 2015. During the previous rest stop/ lunch stop different organizations provided food for donations. Town Manager Barnett indicated that the County asked would the Town consider purchasing doughnuts as we did back in 2015. We have been asked to prepare for 500

individuals. Town Manager Barnett mentioned that she had reached out to Krispy Kreme to get a price quote for 45 dozen for \$379

Mayor Pro Tem Gwynn asked Town Council for a motion. Councilman Massey made a motion to purchase the doughnuts for the Cycle North Carolina Rest-Lunch/Stop on Tuesday, October 5th, 2021 from 9am -2pm. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 4: Consideration of Resolution of Water and Sewer Capital Improvement Plan

RESOLUTION TOWN OF YANCEYVILLE
WATER AND SEWER CAPITAL IMPROVEMENT PLAN

WHEREAS, the Town Council of the Town of Yanceyville has determined that it is in the best interest of the Town to adopt a Capital Improvement Plan to designate certain major capital improvements for water and sewer projects deemed to be a priority for completion by the Town in the next 10 years; and

WHEREAS, the North Carolina General Statutes authorize municipalities to adopt Capital Improvement Plans related to the design and construction of municipal infrastructure.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Town of Commissioners of the Town of Yanceyville that the attached Exhibit A is hereby adopted as the Town's Water and Sewer Capital Improvement Plan for the FY 21 through 30.

Mayor Pro Tem Gwynn asked Town Council for a motion. Councilman Massey a made motion to adopt the Town of Yanceyville Resolution for the Water and Sewer Capital Improvement Ten Year Plan. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 5: Public Hearing Relative to Application by the Town, for CDBG-I funding

Mayor Pro Tem Gwynn asked Town Council for a motion to convene to Public Hearing. Councilman Tatum made the motion to convene to Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Town Manager Barnett discussed the purpose of the public hearing for the Town of Yanceyville's CDBG-I funding application. Town Manager Barnett stated that the purpose of the public hearing was to obtain citizen's views and to respond to funding proposals and answer any questions posed by citizens. Town Manager Barnett also stated that the public hearing must cover the Town's community development needs, development of the proposed activities, and a review of program compliance before the submission of the Town's CDBG-I funding application to the state of the North Carolina.

The Town proposes requesting funding from NCDEQ'S CDBG-I program for Town of Yanceyville Waterline Replacement. The proposed project will meet the following community and housing needs of Town of Yanceyville.

The purpose of the CDBG-I grant program is to improve the quality of life for low to moderate income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

For the fiscal year of 2021 the CDBG-I funding available is expected to be \$1,325,000, and each the maximum available grant \$2.0 million over a 3-year period. Applications for funding are received September 30, 2021.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund several activities: water and sewer infrastructure, neighborhood revitalization, COVID-19 related projects, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure and economic development activities, including, but not limited to the, following:

Water:

- Projects that resolve water loss in distribution systems.
- Projects that extend public water to areas with contaminated wells.
- Projects that extend water lines to areas with dry wells.
- Projects that assist with low water pressure in public water systems.
- Projects that regionalize two or more water systems.
- Project that rehabilitate or replace a water treatment plant.

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The Town is seeking an amount in CDBG-I funds not to exceed \$1,325,000 for Town of Yanceyville. The purpose of the Town of Yanceyville's request is to rehabilitate and replace water connections and existing 1" – 3" water mains with 6" water mains to improve fire flow and water quality. Water mains will be looped where possible. The existing lines are all over 40 years old and constructed of cast-iron. Portions of the lines are prone to water leaks due to their condition and potentially include lead joints.

Water lines improvements will occur at the following streets: N. Ninth Avenue from Main Street to 143 N. Ninth Avenue; Seventh Avenue from 217 Seventh Avenue to Main Street; Cemetery Street from Main Street to 0 Cemetery Street (North to South portion of Cemetery Street, not the East to West portion of Cemetery Street that actually has frontage on the Cemetery); All of Gwynn Street (between Cemetery and Oaktree Street); W. Church Street between Parkway Drive and Third Avenue; First Avenue between Main Street and West Church Street; Parkway Drive from 311 Parkway Drive to 0 Parkway Drive (excluding the east-west portion of Parkway to Main); Parkway Drive from Wall Street to 240 Parkway Drive.

The project proposed by the Town of Yanceyville was identified in Town of Yanceyville Capital Improvement Plan 2021-2030. Informal community meetings were held in the project area to inform citizens of the potential project, and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the Town of Yanceyville has been determined to have an *area-wide* LMI of 67.36% the project area includes Town of Yanceyville municipal boundaries.

The range of activities covered by the CDBG-I funds for the Town of Yanceyville Waterline Replacement includes:

- Construction.
- Environmental Review
- Engineering Design
- Construction Administration and observation.
- Legal activities.
- Surveying.
- Grant Administration.

If Town of Yanceyville is awarded a CDBG-I grant, the town is required to adhere to federal procurement requirements and other federal regulations which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen's Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that the if the Town of Yanceyville receives CDBG grant funding that the town will certify that they will comply with the requirements of the general

displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, then the Town of Yanceyville confirms that during this public hearing.

In the past, the Town has applied for and received for the following completed CDBG project:

- List Name of Projects:
2016 CDBG-I Town of Yanceyville WWTP

Town Manager Barnett indicated that The Town will submit its CDBG-I application for the Town of Yanceyville Waterline Replacement on September 30, 2021. The CDBG-I application will be available for review during normal business hours at 158 E. Church Street, Yanceyville, NC 27379-0727. Additional information is available from Kamara Barnett, Town Manager at 336-694-5431 or by email at townmanager@yanceyvillenc.gov. Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 15 business days or by 10/4/2021 and a written to the written complaints and/or grievances will be sent by the Town within 10 business days, where practicable.

Town Manager Barnett asked for any questions.

After no further discussion, Mayor Pro Tem Gwynn asked Town Council for a motion to go out of Public Hearing. Councilman Tatum made a motion to go out of Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Pro Tem Gwynn asked Town Council for a motion to return to Regular Session. Councilman Tatum made a motion to return to Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 6: Closed Session - G. S. 143-318.11 Attorney Client and Real Estate

Mayor Pro Tem Gwynn asked Town Council for a motion. Councilman Tatum made a motion to into Closed Session G. S. 143-318.11 Attorney Client and. Real Estate. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Pro Tem Gwynn asked for a Town Council motion to come out of Closed Session. Councilman Tatum made a motion to come out of Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Pro Tem Gwynn asked Town Council for a motion to go back into Regular Session. Councilman Tatum motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Pro Tem Gwynn noted that while in Closed Session Town Council doesn't have any information to present at this time.

Item 7: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

None

Item 8: Adjournment

Mayor Pro Gwynn asked Town Council for a motion to adjourn the September 29th, Town Council Meeting. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:



Alvin Foster, Mayor



Kamara Barnett, Town Clerk