

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, November 14th, 2023
6:00pm**

The meeting of the Yanceyville Town Council was held in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx virtual platform on Tuesday, November 14th, 2023, at 6:00pm.

Council Members present: Mayor- Alvin Foster, Mayor Pro Tem- Odessa Gwynn, Brian Massey, and Keith Tatum

Staff present in person: Kamara Barnett-Town Manager/Clerk and Lee Farmer-Town

Staff present electronically: Miranda Harrelson, Deputy Town Clerk

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:00 pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Item 7a. Milton RV Campground Discussion- David Chapaton to the Agenda. After a brief review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as amended. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from the October 3rd, 2023, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda consisting of the Minutes from the October 3rd, 2023, Town Council Meeting as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comment

None

Item 5: Water and Wastewater Treatment Facilities Update: Jerry Shupe, Matthew Mallone, and Adam Brooks, Inframark Representatives

Mayor Foster introduced Jerry Shupe, Vice President East Region. Mr. Shupe introduced Mr. Matthew Malone as the new Regional Manager. Adam Brooks, ORC presented the monthly update as follows:

Yanceyville Water Treatment Plant

No excursions at the WTP or the WTP Lagoon
Cleaned Out Sedimentation Basin # 1 and returned to service.
Maintenance crew installed a new line for the Finished Caustic.
Orlando Lopez passed his B-Surface examination.

Yanceyville Wastewater Treatment Plant

No excursions at the YWWTP
Pumped out Chlorine Wet Well
EMA hauled sludge from the facility.
Justin Dickens attended Grade 1 Biological Wastewater Certification Class and will schedule his examination for December.

Mayor Foster thanked Inframark for providing update to Town Council.

Item 6: Consideration of Bid Award for 6W4 Helicopter Parking Pad- Patrick Harrigan Parrish & Partners

Mayor Foster introduced Mr. Patrick Harrigan, Parrish Partners Engineering Firms.

After a brief discussion lead by Mr. Harrigan Town Attorney Farmer requested Town Council to go into Closed Session NCGS-143-318.11. Attorney Client Consultation & Contractual

Mayor Foster asked Town Council for a motion. After a brief review, Councilman Tatum made a motion to award of the bid to the lowest responsive bidder to Quality Construction of Danville, Inc. in the amount of \$382,420.00 The motion was seconded by Councilman Massey and passed with a unanimous vote.

*Attached

Item 7: Closed Session NCGS-143-318.11 - Contractual

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to go into Closed Session North Carolina General Statues 143-318.11 Contractual. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of

Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to return to Regular Session. Councilman Tatum motion to go back to Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session, the Town Council has nothing to bring forward to Regular Session at this time.

Item 7a. Milton RV Campground Discussion- David Chapaton

Mayor Foster introduced Mr. David Chapaton. Mr. Chapaton discussed his plans for a potential tubing project on the Dan River near the future intake site owned by the Town of Yanceyville located in Milton NC. Attorney Farmer suggested that Mr. Chapaton continue to gather information to present a formal proposal to Town Council regarding the use of the property.

**Item 8: Consideration of Budget Amendment I for Fiscal Year ending June 30th, 2024-
Harmon Crutchfield, Financial Consultant**

Mayor Foster introduced Mr. Harmon Crutchfield, Financial Consultant. Mr. Crutchfield presented Budget Amendment I for Fiscal Year Ending June 30th,2024.

BE IT ORDAINED by the Yanceyville Town Council that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2024, for the addition of a Special Revenue Fund to utilize ARP Funds in the following:

Section 6.1. The following amounts are hereby appropriated in the Special Revenue Fund to utilize ARP Funds for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

Operating	\$169,868.00
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Section 6.2. It is estimated that the following revenues will be available in the Special Revenue Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to meet foregoing appropriations:

ARP Funds	\$169,868.00
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Mayor Foster asked Town Council for a motion. After no further discussion, Councilman Tatum made a motion to approve Budget Amendment I for Fiscal Year ending June 30, 2024. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 9 : Town Attorney Report- Lee Farmer

None

Item 10 : Town Manager Report- Kamara Barnett

Town Manager Barnett provided several announcements, updates and reminders to Town Council as follows:

Thursday, November 16, 2023, Joint Council Meeting (Caswell County, Milton, and Yanceyville) meeting will be located at Co-Square at 6pm.

Thursday & Friday November 23-24, 2023, Town Hall will be closed to observe the Thanksgiving Holiday

Saturday, December 2, 2023, Parade and Christmas Tree Lighting Program 2 pm-7pm

December Town Council Meeting will be held on the Second Tuesday, December 12th, 2023, 6pm.

Town Manager Barnett also noted that she included the Food Truck Policy for Town Council to review and make changes to be presented in the future.

Item 11: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items.

None

Item 12: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the October 3rd, 2023, Town Council Meeting. Councilman Massey seconded the motion that passed with a unanimous vote. The meeting ended at 7:13 pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk