

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, September 12th, 2023, 6:00pm**

The meeting of the Yanceyville Town Council was held in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx platform on Tuesday, September 12th, 2023, at 6:00pm.

Council Members present: Mayor- Alvin Foster, Mayor Pro Tem- Odessa Gwynn Brian Massey, and Keith Tatum

Staff present in person: Kamara Barnett-Town Manager/Clerk, Miranda Harrelson- Deputy Clerk, and Kathryn Hinton-Administrative Assistant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:02 pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the Agenda. After a brief review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as with said amendments. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from the August 1st, 2023, Town Council Meeting
- b) Minutes from the August 7th, 2023, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Tatum made a motion to adopt the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 4: Public Comment

None

Item 5: Water and Wastewater Treatment Facilities Update: Gary Stainback, Inframark Representative

Mayor Foster introduced Mr. Gary Stainback, Inframark. Mr. Stainback presented the monthly update as follows:

Yanceyville Water Treatment Plant

- Disinfection by Product (DBP) samples, which consist of Trihalomethanes (THM) and Haloacetic Acids (HAA) were collected on August 15th. Caswell Pines sample results were compliant and the Providence sample was slightly elevated; however, the running average remains compliant for the sample period and year.
- Total Organic Carbon (TOC) samples were collected, and August results indicated 54.6% TOC reduction.
- Staff collects distribution water quality samples throughout the week and collaborates with Public Works on specific hydrant flushing needs. Sample results have indicated compliance with parameters such as turbidity, iron, manganese, pH and bacteriological.
- Staff completed annual water hydrant flow testing. Results were sent to the Town Manager.
- Staff completed the initial water hydrant flushing event for the distribution system which is part of the disinfection by product (DBP) reduction plan.

Yanceyville Wastewater Treatment Plant

- Treatment process was compliant in July with permit monthly limitations, but experienced one weekly effluent fecal coliform excursion.
- Staff cleaned solids from the treatment process effluent tank and the chlorine contact tank.
- Underwood, Inc. completed repair to treatment system mixer and returned and installed in process.
- Treatment system is experiencing two leaking valves on the SBR unit which will adversely effect treatment efficiency. Town has requested price quotes from Underwood, Inc. for the replacement of these valves.
- Holland Industrial, Inc. Control Specialist worked with Inframark to adjust the SBR Treatment Control to improve the unit process treatment cycling.
- Inframark is preparing a proposal for the upgrade to the existing bar screen at the wastewater treatment facility.

Mayor Foster thanked Mr. Stainback for presenting a detailed report.

Item 6: Consideration of No Curb/Shoulder Parking on Cemetery and Gwynn Street (Pursuant to Section 34-38 of the Yanceyville Town Code)

Town Manager Barnett explained that over the last several months the Town of Yanceyville has received several calls and correspondents with complaints about vehicles being parked in the street on Cemetery Street and Gwynn Street. She noted that because the vehicles are parked in the streets Schools Buses as well as Emergency Services personnel (Fire Trucks and Ambulance) are unable to drive along the streets. She noted that after reviewing the Yanceyville

Town Code Section 34-38 the only two streets in Town that prohibit parking on the curb and shoulder are County Park Road and Barco Street. Town Manager Barnett mentioned that the only Town-owned Road is Cole Street therefore the North Carolina Department of Transportation will need to be informed of this amendment. After which Town Attorney Lee Farmer will draft an Ordinance with the amendment to Section 34-38 of the Yanceyville Town Code).

Mayor Foster asked Town Council for a motion. After a brief discussion, Councilman Massey made a motion to move forward with contacting NCDOT regarding No Curb/Shoulder Parking on Cemetery and Gwynn Street and have Town Attorney Farmer draft an ordinance with amendment. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

(Councilman Massey left the Town Council Meeting due to an emergency at 6:14 pm)

Item 7: Adoption of Resolution Caswell Tourism Development Authority Resolution to Authorize the Town of Yanceyville to defer the Authorized 3% Room occupancy Tax to the Caswell County Tourism Development Authority for the Disbursement for the Town of Yanceyville and Caswell County Tourism

Town Manager Barnett explained that in 2007 Senate Bill F 442, Session Law 2007-224, Session 2007 makes provisions for the Town of Yanceyville Town Council by resolution to levy a room occupancy tax of three percent (3%) on the gross receipts derived from any room, lodging or similar accommodation in the town, and required the Town of Yanceyville, upon levying a room occupancy tax under this act, to also adopt a resolution creating the Yanceyville Tourism Development Authority as described in Senate Bill F 442. She noted that in 2007 the Town Council opted not to move forward. She explained that it was her understanding that the Town didn't move forward, because there was only one hotel in Town. She pointed out that in this resolution the current single hotel owner in Yanceyville/Caswell supports this resolution to begin on January 1, 2024. She also explained that within this resolution the Town doesn't need to create an independent TDA, however the Town will have representation on the Caswell TDA by appointing a member. Town Manager Barnett recommended that Town Council appoint the Town Manager or / Town Designee to serve behalf of Yanceyville on the Caswell Tourism Development Authority Board. Town Manager Barnett further explained that the funding does not impact property owners as it is funded by taxes at the hotel, Airbnb, Verbo and other short term rental properties (less than 90 days) paid by visitors. She also mentioned to be proactive regarding citizens that will try to avoid paying taxes, the TDA will have inserts that go in the county's property tax mailers explaining that all short-term rentals (less than 90 days) are required to pay taxes on the income generated from these rentals.

Mayor Foster asked Town Council for a motion. After no further discussion, Mayor Foster made a motion to approve the Resolution Caswell Tourism Development Authority Resolution to Authorize the Town of Yanceyville to defer the Authorized 3% Room occupancy Tax to the Caswell County Tourism Development Authority for the Disbursement for the Town of Yanceyville and Caswell County Tourism and appoint Town Manager Barnett, Kamara Barnett

to serve on behalf of the Town of Yanceyville. Mayor Pro Tem Gwynn seconded the motion that passed with 2-1 vote, Councilman Tatum voted no.

*See attached Resolution Caswell Tourism Development Authority Resolution to Authorize the Town of Yanceyville to defer the Authorized 3% Room occupancy Tax to the Caswell County Tourism Development Authority for the Disbursement for the Town of Yanceyville and Caswell County Tourism.

Item 8: Town Manager Report- Kamara Barnett

Town Manager Barnett provided several updates and announcements to Town Council as follows.

1. Annual Bright Leaf Hoedown will be held Saturday September 23, 2023. She noted that the streets in the Downtown area will be closed from 6:00am until 10:00pm.
2. Friday, October 6th, 2023, will be the final First Friday of the season. The Doug Prescott Band will be providing entertainment. Please come out and enjoy the local talent. Food will be available for purchase and Cruise-in welcoming all cars trucks, motorcycles, etc.
3. Piedmont Triad Regional Council will be hosting their Board of Delegates' Annual Awards Ceremony will be held on October 18th, 2023 at 12pm at the Blue Heron Event Venue 4130 Mendenhall Oaks Parkway High Point, North Carolina 27265. The 2023 Grady Hunter Regional Excellence and Randall Billings Service Award Banquet will be held at noon at the Blue Heron Event Venue off of Hwy 68 on Mendenhall Oaks Parkway in High Point. She noted that if anyone is interested in attending, please let Mayor Foster, Miranda, or Myself know to RSVP.
4. Town Manager Barnett a special thank you to all that were involved in the Ribbon Cutting/ Dedication program for the 9-11 Memorial yesterday. We have received many congratulatory messages about the event.

Town Manager Barnett noted that included in the packet was a letter from One Management, Inc written on behalf of Old Farm Apartments to request the additional fees in the amount of 543.94, paid with the July 2023 payment to the Town of Yanceyville, refunded or credited on the account regarding water bill. Town Manager Barnett noted that in the letter it was explained that Old Farm never received the July 2023 . When the property received the August water bill it included the prior balance for July. She noted that the past dew balance was paid that include the 15% late fee. Town Manager Barnett explained that it is her recommendation that the Town neither refund nor credit the late fee for Old Farm Apartments. She indicated that the Town has no way to validate that the bill was not received, in addition a customer can always call and get the balance on their account from the Billing/Collections Clerk if they haven't received a bill. All bills are mailed out at one time we can no account for the United States Postal Service. We are not able to set a precedent that would not be fair to residents and businesses. What you do for one we must do for all. After a brief discussion Town Council concurred that the Town will not refund nor credit the 15% late fee to Old Farm Apartments for the July 2023 utility/ water bill.

Town Manager Barnett indicated that she would like to recommend that we add “Town Hall” above the Yanceyville Municipal Services Building on the Entrance (porch) of the building and sign upon entering the parking lot. To minimize confusion for citizens and visitors. She added that all the wayfinding signage entering and around the Town of Yanceyville call this building Town Hall rather than Yanceyville Municipal Services Building.

Mayor Foster asked Town Council for a motion. After no further discussion, Councilman Tatum made a motion to add “Town Hall” above the Yanceyville Municipal Services Building on the Entrance (porch) of the building and sign upon entering the parking lot. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote.

Town Manager Barnett also indicated that The Town of Yanceyville has a vacancy on the Caswell Economic Development Commission Board that will need to be filled. She noted that this individual will need to be appointed to the board by Town Council. Mayor Foster indicated that we need to advertise the vacancy on the Town website and on the bulletin board in the lobby of the front office.

Item 9: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items.

Mr. Matthew Hogland 291 West Main Street Yanceyville NC, 27379 stated he thought adding Town Hall to the front of the building is a great idea.

Item 10: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the September 12th, 2023, Town Council Meeting. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote. The meeting ended at 6:28 pm.

Kamara Barnett, Town Clerk and Miranda Harrelson, Deputy Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk

Miranda Harrelson, Deputy Town Clerk

TOWN OF YANCEYVILLE

RESOLUTION TO AUTHORIZE THE TOWN OF YANCEYVILLE TO DEFER THE AUTHORIZED 3 % ROOM OCCUPANCY TAX TO THE CASWELL COUNTY TOURISM DEVELOPMENT AUTHORITY FOR DISPERSEMENT FOR THE TOWN OF YANCEYVILLE AND CASWELL COUNTY TOURISM

WHEREAS, tourism is the number one industry in the southeast and the number two industry in the state of North Carolina; and

WHEREAS, according to NC Department of Commerce tourism dollars increased in Caswell by 25.8% in 2022 from of 2021

WHEREAS, the National Chamber of Commerce compared the relationship between 100 manufacturing jobs in a community and 100 tourists and found that tourism produces significant revenues and because it requires little infrastructure, water and sewer and is a clean industry non-polluting and non-consumptive industry

WHEREAS, the Caswell County region has seen an increase of travelers as the areas around it continue to expand with tourism specific economic development

WHEREAS, the funding does not impact property owners as it is funded by taxes at the hotel, Airbnb, Verbo and other short term rental properties (less than 90 days) paid by visitors.

WHEREAS, the current single hotel owner in Caswell supports this resolution to begin on January 1, 2024

WHEREAS, Senate Bill F 442, Session Law 2007-224, Session 2007 makes provisions for the Town of Yanceyville Town Council by resolution to levy a room occupancy tax of three percent (3%) on the gross receipts derived from any room, lodging or similar accommodation in the town.

WHEREAS, Senate Bill F 442, Session Law 2007-224, Session 2007 required the Town of Yanceyville, upon levying a room occupancy tax under this act, to also adopt a resolution creating the Yanceyville Tourism Development Authority as described in Senate Bill F 442

NOW, THEREFORE LET IT BE RESOLVED, that the Town of Yanceyville Town Council approves the 3% occupancy tax set previously for the Town of Yanceyville to be appropriated to the existing Caswell County TDA, quarterly, for marketing and promotion of Caswell County and the Town of Yanceyville.

FUTHERMORE, LET IT BE RESOLVED, that the Town of Yanceyville Council defers its requirement to adopt a resolution creating the Yanceyville Tourism Development Authority, but will appoint a member (meeting the requirements of Section 2 of Senate Bill F 442, Session Law 2007-224) to the existing Caswell County Tourism Development Authority

This the 12th day of September 2023

(Corporate Seal)



Alvin W. Foster , Mayor

Attest:

Miranda Harrelson, Deputy Town Clerk