

**YANCEYVILLE TOWN COUNCIL  
MEETING MINUTES  
Thursday, June 30<sup>th</sup>, 2022, at 7:00 pm**

The meeting of the Town Council was held in person in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville NC, and conducted virtually through the WebEx platform on Thursday, June 30<sup>th</sup>, 2022, at 7:00pm.

**Council Member present in person:** Alvin Foster, Mayor, and Brian Massey (*Councilman Brian Massey left the meeting due to an Emergency Fire Call.*)

**Council Members present via Webex:** Odessa Gwynn, Mayor Pro Tem, and Keith Tatum

**Staff present in person:** Kamara Barnett, Town Manager/Clerk, Bradley Davis, and Harmon Crutchfield, Finance Consultant

**Item 1: Call to Order- Reconvene Town Council Meeting**

Mayor Alvin Foster called the Town Council Meeting back to order at 7:05pm.

**Item 2: Adoption of Resolution for Approving Local Water Supply Plan for the Town of Yanceyville**

Town Manager Barnett explained that the attached resolution is required by North Carolina General Statute 143-355 (1) to recertify the Town's Local Supply Plan that was submitted to North Carolina Department of Environmental Quality in 2021. The Plan describes the Town's water/ sewer systems and outlines how the town would respond in the event of a water shortage. Town Manager Barnett recommended approval of Resolution below.

Resolution for Approving Local Water Supply Plan

WHEREAS, North Carolina General Statute 143-355 (1) requires that each unit of local government that provides public water services or plans to provide such services shall, either individual or together with such units of local government, prepare and submit a Local Water Supply plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Yanceyville has been developed and submitted to the Council Members of the Town of Yanceyville for approval; and

WHEREAS, the Council Members of the Town of Yanceyville finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355(1) and that it will provide appropriate guidance for the future management of water supplies for the Town of Yanceyville, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute; and

NOW, THEREFORE, BE IT RESOLVED by the Council Members of the town of Yanceyville that the Local Water Supply Plan entitled, Yanceyville Local Water Supply Plan dated June 30, 2022, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED by the Town of Yanceyville Council Members intends that this shall be revised to reflect changes in relevant data and projections at least once every five years or otherwise requested by the Department, in accordance with the statute and sound planning practice.

Mayor Foster asked Town Council for a motion. After no further discussion, Mayor Pro Tem Gwynn made a motion to adopt the Resolution for Approving Local Water Supply Plan for the Town of Yanceyville. Councilman Tatum seconded the motion that passed with a unanimous vote.

**Item 3: Consideration and Adoption Comprehensive Land Use Development Plan**

Mayor Foster asked Town Council for a motion. After no further discussion, Mayor Pro Tem Gwynn made a motion to adopt the Town of Yanceyville Comprehensive Land Use Development Plan. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

**Item 4: Budget Amendment III for Fiscal Year 2021-2022**

Mr. Harmon Crutchfield explained Budget Ordinance Amendment III for Fiscal Year 2021-22 to Town Council . Town Manager Barnett recommended approval of Budget Ordinance Amendment III for Fiscal Year 2021-22 below.

Budget Ordinance Amendment III

BE IT ORDAINED by the Yanceyville Town Council that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2022:

Section 1. To amend the General Fund, the revenues are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
CARES ACT		\$110,000.02
Appropriation from Fund Balance		\$326,557.02

This will result in a net increase of \$436,557.02 in the revenues of the General Fund Budget.

Section 2. To amend the General Fund Budget Ordinance the expenditures are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
General Government		436,557.02

This will result in a net increase of \$436,557.02 in the expenditures of the General Fund Budget. Copies of this Budget Amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Mayor Foster asked Town Council for a motion. After no further discussion, Mayor Pro Tem Gwynn made a motion to adopt the Budget Ordinance Amendment III for Fiscal Year 2021-22. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

**Item 5: Consideration and Adoption of Budget Ordinance for Fiscal Year 2022-2023**

Town Manager Barnett presented the Budget Ordinance for Fiscal Year 2022-2023.

BE IT ORDAINED by the Governing Board of the Town of Yanceyville, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the chart of accounts heretofore established for this Town

Governing Board	31,300.00
General Government	430,190.00
Fire Department	214,150.00
Public Works	118,500.00
Municipal Services Operating	40,000.00
Recreation Department	7,000.00
Budgetary Appropriations	75,000.00
Capital Improvement Plan	13,000.00
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	\$929,140.00

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023, to meet foregoing appropriations:

Ad Valorem Taxes	334,173.00
Other Taxes	310,000.00
Fees	55,250.00
Other Revenue Sources	165,800.00
Appropriation from Fund Balance	63,917.00
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	\$929,140.00

Section 3. The following amounts are hereby appropriated in the Water and Sewer Enterprise Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the Town:

Operating	1,557,382.00
Budgetary Appropriations	50,000.00
Debt Service	230,607.00
Capital Improvement Plan	7,254.00
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	\$1,845,243.00

Section 4. It is estimated that the following revenues will be available in the Water and Sewer Enterprise Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023. These projections reflect a 0% rate increase for the water and sewer rates.

Water Revenues	935,000.00
Sewer Revenues	650,000.00
Reconnect Fees	6,000.00
Other Operating Revenues	52,669.00
Appropriation from Fund Balance	201,574.00
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	\$1,845,243.00

Section 5. The following amounts are hereby appropriated in the Special Revenue Fund for the operation of restricted revenue sources such as Powell Bill Revenues and grant awards for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the chart of accounts heretofore established for this Town:

Powell Bill – Restricted	\$36,000.00
Cemetery Maintenance	4,000.00
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	\$40,000.00

Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023, to meet foregoing appropriations:

Powell Bill – Restricted	36,000.00
Cemetery Fund	4,000.00
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	40,000.00

Section 7. There is hereby levied a tax at the rate of thirty-three cents (.33) per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2022, this reflects no increase in the tax rate for this fiscal year. This rate is based on a total valuation of property located in Yanceyville by the Caswell County Tax Department for the purposes of taxation and estimates a rate of collection of 98.5%.

Section 8. The Finance Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. The Finance Officer may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9. Copies of this Budget Ordinance shall be furnished to the Town Manager and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Mayor Foster made a motion to set the tax rate at .33 cent per \$100, which is the current tax rate. Mayor Pro Tem Gwynn made a motion to set the tax rate at .33 cent per \$100. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion. After no further discussion, Mayor Pro Tem Gwynn made a motion to adopt the Budget Ordinance for Fiscal Year 2022-2023. The motion was seconded by Mayor Foster that passed with 2-1 vote. Councilman Tatum voted no.

**Item 6: Informal Discussion/Public Comment-** Discussion and Comments must directly relate to agenda items

Town Manager Barnett reminded Town Council of the First Friday & Cruise In/ Firework Show on July 1<sup>st</sup>, 2022, starting at 6:00pm with vendors and food trucks.

Town Council Barnett also reminded Town Council that the July meeting will take place on July 12, 2022, at 7:00pm

**Item 7: Adjournment**

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote. Meeting ended at 7:13pm.

*Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.*

Respectively Submitted:

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Alvin Foster, Mayor

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Kamara Barnett, Town Clerk