

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, May 3rd, 2022, at 7:00pm**

The meeting of the Town Council was held in person in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville NC and conducted virtually through the WebEx platform on Tuesday, May 3rd, 2022, at 7:00pm.

Council Member present in person: Mayor Alvin Foster

Council Members present via Webex: Mayor Pro Tem Odessa Gwynn, Keith Tatum, and Brian Massey

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney, and Bradley Davis, Planning & Zoning Consultant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:07pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor Foster & Town Council

Mayor Foster asked Town Council were there any additions or deletions to the Agenda. Mayor Pro Tem Gwynn noted that when she received the Agenda, she noticed Item 8: Public Safety Memorial Flag discussion. Mayor Pro Tem Gwynn mentioned that Town Council had acted on this item at the December Town Council Meeting. She read aloud Mayor Foster noted that he would like for Mr. Fred Smith to be the Co – Chairman of the Town’s Public Safety Memorial Committee to work alongside Town Clerk Kamara Graves. Councilman Massey suggested having three flag poles around the Public Safety to include the United States of America Flag, the North Carolina Flag, and the Town of Yanceyville Flag.

Mayor Foster asked for a motion. Councilman Massey made a motion to appoint Mr. Fred Smith as Co- Chairman of the Town’s Public Safety Memorial Committee and to place have three flag poles around the Public Safety Memorial which would include the United States of America Flag, the North Carolina State Flag, and the Town of Yanceyville Flag. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Mayor Pro Tem Gwynn asked why are we discussing something we have all unanimously voted on? Councilman Tatum indicated that he requested that the item be added to the Agenda. Mayor

Foster indicated that if a Councilmember request that an item be added to the agenda its added even if Town Council has acted. He noted that there is no policy that states otherwise. Mayor Pro Tem Gwynn added that an Agenda Policy should be created as soon Town Council finishes with the Budget.

Mayor Foster asked Town Council for a motion. After a review, Councilman Tatum made a motion to adopt the agenda as presented. The motion was seconded by Councilman Massey and passed with a (3-1) Mayor Pro Tem Gwynn voted no.

Item 3: Consent Agenda

- a. Minutes from April 5th, 2022, Town Council Meeting
- b. Adoption of Resolution for Councilwoman Margie Badgett- Lampkin

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Massey made a motion to adopt the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 4:Public Comment

Mayor Foster introduced Mr. Fred Smith to Town Council.

I am Fred Smith, I live at 820 NC Hwy 62 North, Blanch NC. This is the third time I have spoken to the Council on this subject. I served as Co-Chair for the Caswell County Veterans Memorial, and I also was asked to serve as a liaison from the Town in working with the contractors in the construction of the Yanceyville Public Safety Memorial.

During the construction of the Public Safety Memorial, it was discussed with the Mayor and the Town Manager that only on American flag was needed in the Yanceyville Memorial Park. It is only 126 feet across the entire Memorial, One American Flag should be sufficient

Today I talked with Councilman Tatum about this, also Mayor Foster which said he still stood with the Flag now displayed, I left a message with Councilman Massey, I did appreciate him returning my call and telling me his side of the story and I also understand his side. Councilman Massey made the motion to use the three flags, however he was unaware of the discussion with the Mayor and the Town Manager when making the motion. He told me he still stands with his motion and the approval.

I know there are only four Council members now I am asking for your discussion and consideration of the Veterans here tonight to just have one American flag in the Yanceyville Memorial Park. There is only approximately seventy feet between the American Flags. With this short distance between them one would be the only one needed.

I think the three service flags representing firefighters, emergency services and the sheriff's department would honor them for their service and be more visible when driving by,

If you all choose not to use the three flags which I hope your reconsider, please either use one flagpole up with the American flag or get another flagpole that is higher.

Mayor Foster thanked Mr. Smith for presenting to Town Council.

Item 5: Public Hearings- Town Attorney Lee Farmer

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made the motion to go into Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Town Attorney Farmer indicated that the resolution and ordinance before Town Council tonight will allow the Town to annex the remaining portion of the airport property, which was formally owned by the Caswell Mennonite Church. He noted that we will need an affirmative vote to go ahead and annex the property tonight. Attorney Farmer indicated that the certain tract of land containing 6.018 acres being on the West side of US Highway 158 in Yanceyville recorded in the Caswell County North Carolina registry in Map Book 17. Page 573. Attorney Farmer noted that if anyone has any questions, he would be happy to answer them.

Town Attorney Farmer indicated that the second item is a contiguous annexation. The property owners submitted a petition to the council. The property owner WIB, LLC are requesting that 5.26 acres be annexed into the town. This property already joins the town at the town limits. It is located on the west side of County Home Road. Town attorney Farmer indicated that we would need an affirmative vote on this property to annex tonight. Two Certain parcels of land in the Yanceyville Township located on the North side of State road 1572 and in fact lot numbers 6 and 7. Caswell County North Carolina Registry Tax Map 82 parcel numbers 66 and 72. Attorney Farmer noted that if anyone has any questions, he would be happy to answer them.

Mayor Foster asked Town Council for a motion to come out of Public Hearing. Mayor Pro Tem Gwynn made a motion to come out of Public Hearing. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn made a motion to go into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to annex the remaining portion of the airport property (satellite annexation), which was formally owned by the Caswell Mennonite Church into Town containing 6.018 acres being on the West side of US Highway 158 in Yanceyville recorded in the Caswell County North Carolina registry in Map Book 17. Page 573. The motion was seconded by Mayor Pro Tem Gwynn and passed with a 3-1 vote. Councilman Tatum voted no.

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to annex 5.26 acres submitted by WIB, LLC two certain parcels of land in the Yanceyville Township located on the North side of State road 1572 and lot numbers 6 and 7. Caswell County North

Carolina Registry Tax Map 82 parcel numbers 66 and 72. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 6: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark, Regional Manager

Yanceyville Water Treatment Plan

- No excursions occurred for the month of April 2022 (Still awaiting results for this week)
- Water flushing occurred on dead ends and MRTs around town
- Maintenance Crew ran new electrical wiring for flocculators 2 and 3 and returned to service.
- Electrician fixed Automatic function on High Service Pump # 2.
- Installed new chemical feed line for coagulant feed

Yanceyville Wastewater Plant WWTP

- No excursions occurred for the month of April 2022 (Still awaiting results for this week). Also passed quarterly Toxicity testing.
- Began running plant in Single-Basin Mode to allow for cleaning of each SBR basin, EQ basin & Chlorine Contact Chambers.
- 2 mixers had motors replaced & are re-installed in service.
- A new Influent Valve actuator has been installed for SBR#1. When removing the old actuator, the electrical subcontractor caused a short resulting in a circuit breaker failure. The incident caused the control center to fault, and the plant has been operated by manual control only. After installing a new circuit breaker & repairing the electrical wiring for the actuator, the system returned to Single-Basin Mode, but reverted to a Storm Mode setting. The plant must still be operated manually until this issue is resolved. I don't believe this is related to the wiring malfunction.
- The EQ basin and Chlorine Contact Chambers are clean
- Underwood cleaning SBR Basin #2 and returning to service

Item 7: Planning and Zoning Services Update- Bradley Davis

Mayor Foster asked Mr. Bradley Davis to provide an update to Town Council on the Comprehensive Land Use Development Plan. Mr. Davis explained that in July 2019, a new NC General Statute related to planning and land development was approved by the General Assembly and Governor. Entitled Chapter 160D, the statute required all municipal and county jurisdictions to update their development ordinances and to have adopted an up-to-date comprehensive plan (to maintain a valid zoning/land development ordinance). The bill also set a (revised) deadline for adoption of such plan of July 1, 2022.

The Town requested the assistance of a planning team to help develop such a plan for Yanceyville. The Team included local staff, graduate planning students and a faculty member (Dick Hails) from UNC-CH. In addition, an experienced planner with the NC Chapter of the American Planning Association (Roger Waldon) volunteered to assist the effort.

Work has been underway since last September on efforts to prepare a new Yanceyville Comprehensive Plan. An existing trends report was first developed. Then several public outreach efforts were carried out, to gain input to the Plan. For example, 180 responses to a survey on Plan priorities were received last fall. Goals and implementation actions for the Plan and a Future Land Use Map were then drafted and reviewed. In addition, there have been open houses and Planning Board meetings, where review and comments on parts of the draft Plan were received.

A full draft Plan has now been completed and will be reviewed by the Planning Board at their meeting on May 18 at 5:15 pm. They will consider making a recommendation to the Council, at the end of their meeting.

We are recommending that the Council hold the required public hearing on the draft plan at their meeting on Tuesday, June 7 at 7 pm. Following the hearing, Council could consider adopting the draft plan, with or without changes.

This action would allow the Town to meet the state requirements of Chapter 160D.

Item 8: Discussion of Yanceyville Public Safety Memorial Flags

Councilman Tatum indicated that before we take a vote I will pay for the service flag of Law enforcement, Firefighter and Emergency Services. I can bring a check to Town Hall. He noted that we can use the current flags surrounding the Public Safety Memorial for the Veterans Memorial when needed.

Councilman Massey added that he had spoken with Mr. Smith on today and expressed that both memorials are outstanding, and both show the dedication and sacrifice those individuals paid for this country. My feelings are that they should be honored by the American flag flying over. The public Safety Memorial not taking away from any other Veterans Memorial. They sacrificed for the protection of this country, and our community as well, as the veterans, but in a different circumstance. They all made the ultimate sacrifice, and my feelings are the American flag honors them. The Firefighters and the Law Enforcement who have lost their lives in our county should have the same dignity and respect. Basically, they are doing the same thing for our country, but in different occupations.

Mayor Pro Tem Gwynn indicated that she would like to reiterate again that we need to look at a policy for the agenda.

Councilman Tatum noted that he would pay for the service flags for the next three years. He added, that's as long as I'm going to be on this Town Council.

Councilman Tatum made a motion to change the current flags surrounding the Public Safety Memorial (the American Flag, North Carolina State Flag, and the Town of Yanceyville Flag and erect the Service Flags (Law Enforcement, Firefighter, and Emergency Services) and I will pay for them out of my own pocket.

Mayor Foster stated we have a motion on the floor, do we have a second?

Last call, we have a motion on the floor, do we have a second?

Therefore, the motion fails for lack of a second.

Item 9: Town Manager Report- Kamara Barnett

Town Manager Barnett presented the Grant Project Ordinance for the Execution, Construction, and Installation of the SCIF Grant Project. She noted that this funding would utilize for the 9/11 Memorial.

**GRANT PROJECT ORDINANCE FOR
THE EXECUTION, CONSTRUCTION, AND INSTALLATION
OF THE SCIF GRANT PROJECT**

BE IT ORDAINED by the Governing Board of the Town of Yanceyville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is a Town project described as the SCIF Grant Project.

Section 2: The project will be complete in accordance with the requirements set by grant requirements and all relevant North Carolina state statutes.

Section 3: The following amounts are appropriated for the project:

Account Name	Total Budget
9/11 Memorial Project	\$350,000
Total Project Appropriation	\$350,000

Section 4: The following revenues are anticipated to be available for the project:

Account Name	Total Budget
Grant Revenue	\$350,000
Total Project Revenue	\$350,000

Section 5: The Finance Director is hereby directed to maintain within the grant project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: Funds may be advanced from the General Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 7: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 8: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 9: Copies of this grant project shall be furnished to the Town Clerk, Finance Director, and Town Manager for direction in carrying out this project

Adopted by the Town Council of Yanceyville, North Carolina on this 3rd day of May 2022.

Mayor Foster asked Town Council for a motion. After a short review, Councilman Tatum made a motion to adopt the Grant Project Ordinance for the Execution, Acquisition, Construction, and Installation of the SCIF Grant Project. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Town Manager Barnett then presented the Grant Project Ordinance for the Execution, Construction, and Installation of the American Rescue Plan Project to Council. She explained that this funding will be used for the aging Water and Wastewater infrastructure throughout the Town of Yanceyville.

**GRANT PROJECT ORDINANCE FOR
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION
OF THE AMERICAN RESCUE PLAN PROJECT**

BE IT ORDAINED by the Governing Board of the Town of Yanceyville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is a Town project described as the American Rescue Plan Project.

Section 2: The project will be complete in accordance with the requirements set by the American Rescue Act of 2021 grant requirements and all relevant North Carolina state statutes.

Section 3: The following amounts are appropriated for the project:

Account Name	Total Budget
Council Special Appropriations	\$312,801.54
Total Project Appropriation	\$312,801.54

Section 4: The following revenues are anticipated to be available for the project:

Account Name	Total Budget
Grant Revenue	\$312,801.54
Total Project Revenue	\$312,801.54

Section 5: The Finance Director is hereby directed to maintain within the grant project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: Funds may be advanced from the General Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 7: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 8: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 9: Copies of this grant project shall be furnished to the Town Clerk, Finance Director, and Town Manager for direction in carrying out this project

Adopted by the Town Council of Yanceyville, North Carolina on this 3rd day of May 2022.

Mayor Foster asked Town Council for a motion. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Grant Project Ordinance for the Execution, Acquisition, Construction, and Installation of the American Rescue Plan Project The motion was seconded by Councilman Massey and passed with a unanimous vote.

Town Manager Barnett added that five applications were submitted to NCDEQ on behalf of the Town in efforts to assist with the Town's aging Water and Wastewater Infrastructure.

Town Manager Barnett announced the First Friday Event of 2022 will take place May 6th, at 7pm Featuring the Matthew Boswell HBB Band and the Cruise In.

Item 10: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

None

Meeting Recessed

Mayor Foster asked Council for a motion to recess the Town Council Meeting until Tuesday, May 24th, 2022, at 7pm. After no further discussion, Councilman Massey made a motion to recess the February Town Council Meeting until Tuesday, May 24th, 2022, at 7:00pm. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote. Meeting ended at 7:59pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk