

**YANCEYVILLE TOWN COUNCIL  
SPECIAL MEETING MINUTES  
Monday, November 27<sup>th</sup>, 2023, 12:00pm**

The meeting of the Town Council was held in the Yanceyville Town Council Chambers of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx platform on Monday, November 27<sup>th</sup>, 2023, at 12:00pm.

**Council Members present:** Mayor- Alvin Foster, Mayor Pro Tem- Odessa Gwynn, Brian Massey, and Keith Tatum

**Staff present in person:** Miranda Harrelson- Deputy Town Clerk, Lee Farmer – Town Attorney and Kathy Hinton – Administrative Assistant

**Staff present electronically:** Kamara Barnett-Town Manager/Clerk

**Item 1: Call to Order**

Mayor Alvin Foster called the Town Council Meeting to order at 12:02pm. The meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

**Item 2: Review and Adoption of Agenda – Mayor & Council**

Mayor Foster asked Town Council to review the agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

**Item 3: Public Comment**

None

**Item 4: Consideration of Resolution to Approve a Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement- Judy Gallam, NC League of Municipalities, Accounting Specialist, CPA**

Mayor Foster introduced Mrs. Judy Gallam, NC League of Municipalities, Accounting Specialist, CPA to Town Council.

After a power point presentation presented by Mrs. Judy Gallam and discussion Mayor Foster asked Town Council for a motion. After a short review, Councilman Tatum made a motion to

adopt the Resolution to Approve a Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

\*Attached

**Item 5: Adjournment**

Town Manager Barnett made an announcement of the Holiday Parade that will be held on Saturday, December 2, 2023, at 3pm followed by the Christmas Tree Lighting at 6:00pm at the Town Pavilion.

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the November 27<sup>th</sup>, 2023, Town Council Special Meeting. Councilman Massey seconded the motion that passed with a unanimous vote. The meeting ended at 12:27pm.

*Kamara Barnett, Town Clerk and Miranda Harrelson, Deputy Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.*

Respectively Submitted:

---

Alvin Foster, Mayor

---

Kamara Barnett, Town Clerk

---

Miranda Harrelson, Deputy Town Clerk