

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, April 6th, 2021 at 7:00 PM**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through WebEx on Tuesday, April 6th, 2021 at 7:00 PM.

Council Members present in person: Mayor- Alvin Foster, Keith Tatum, and Brian Massey

Council Member present electronically: Mayor Pro Tem- Odessa Gwynn

Council Member absent: Margie Badgett-Lampkin

Staff present in person: Kamara Barnett, Interim Town Manager/Clerk, Lee Farmer, Town Attorney, and Bradley Davis, Planning Services

Staff absent: Town Manager- Brian Collie

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:10 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Item 4a. Inframark Update and added Economic Development, and Contractual to Item 12: Closed Session. He asked Town Council for a motion to adopt the Agenda as amended. After a short review, Councilman Tatum made a motion to adopt the Agenda as amended. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from March 2nd, 2021 Town Council Meeting
- b) Minutes from March 9th, 2021 Special Town Council Meeting
- c) Minutes from March 16th, 2021 Recess Special Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Tatum made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comments

None

Item 4a: Inframark Update

Mr. Bill Shreve, Inframark VA Area Manager updated Town Council on the Operations of the Water and Wastewater Plants

Yanceyville Water Treatment Plant

- No excursions for the month of March
- Flushed 16 hours for the month
- Had an inspection by DEQ on the lagoon. Everything went well. Will receive inspection report in the next few weeks
- Emptied and cleaned out sludge build up in sedimentation basins 1 and 2 and returned to service
- Another operator, Orlando Lopez passed his C-Surface exam. Bringing the total of licensed operators at plant to 3

Yanceyville Wastewater Treatment Plant

- The plant is still recovering from effects of sewer customer dumping an illegal and untreatable chemical waste into system.
- Collecting extra samples throughout month to try and keep averages low. Will not know until first of next week if have any monthly violations through NCDEQ will occur.
- Joe Costa, Inframark representative is a grade 4 licensed operator who started this month and will significantly help with the operations of the Plant.

Mr. Shreve asked if anyone had any questions. Mayor Foster thanked Mr. Shreve for his attendance in the meeting and commended him on a job well done.

Item 5: Public Hearing- Satellite Annexation

Town Attorney Farmer stated that Town Council would have to convene to Public Hearing.

Mayor Foster asked Town Council for a motion to convene to Public Hearing. Councilman Massey made the motion to convene to Public Hearing. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Attorney Farmer explained that previously Mr. and Mrs. Jackie Starr submitted a petition for annexation for their property on NC Hwy 62. He noted that the necessary notice was ran in the Caswell Messenger and the Certificate of Sufficiency has been signed by the Town Clerk. Town Attorney Farmer added that there are no objections to this petition. He explained that the Starr's property is located on NC Hwy 62 and it adjoins the Douglas Oakes Property which they are

going to acquire in the next week and they wanted all their property to be in the Town of Yanceyville. Attorney Farmer made a recommendation for Town Council to adopt the Ordinance of Voluntary Annexation NO.21 TOYSA2. (Caswell County Tax Map No. 82, Parcel No. 36)

Mayor Foster asked if anyone had any questions or concerns for Town Attorney Farmer.

Mayor Foster asked Town Council for a motion to come out of Public Hearing. Mayor Councilman Tatum made a motion to come out Public hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to accept the voluntary annexation of Mr. J. Starr (Caswell County Tax Map No. 82, Parcel No, 36). The motion was seconded by Councilman Massey and passed with a unanimous.

Mayor Foster asked Town Council for a motion to reconvene to Regular Session. Councilman Massey made a motion to reconvene to Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 5: Public Hearing to Discuss and Consider an Amendment to the Yanceyville Zoning Map

Mayor Foster asked Town Council for a motion to convene to Public Hearing. Councilman Tatum made the motion to convene to Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Interim Town Manager Barnett explained that the Town received a Conditional Zoning District Application. She noted that the Town added the ability to have Conditional Zoning District into the Zoning Ordinance May 2019 with the re-adoption of the Town of Yanceyville Zoning Ordinance. Interim Town Manager Barnett noted that State Statute has several requirements that must be addressed before consideration to rezone can take place. She indicated that the Town needs to consider and review additional information from Town Attorney Farmer and Ginger Booker, Zoning Administrator.

Mayor Foster asked Town Council for a motion to recess the Public Hearing until May 4th, 2021 at 7:30pm. Councilman Massey made the motion to recess the Public Hearing until May 4th, 2021 at 7:30pm. The motion was seconded by Councilman Tatum and passed with a unanimous.

Mayor Foster asked Town Council for a motion to go out of Public Hearing. Councilman Tatum made a motion to go out of Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to reconvene to Regular Session. Councilman made a motion to reconvene to Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 7: Update on Town Public Safety Memorial- Fred Smith

Mr. Fred Smith, Co- Project Manager of the Yanceyville Public Safety Memorial. (Law Enforcement, Firefighter, Emergency Services) Mr. Smith explained that committee was able to meet the representatives of South Boston Memorial to discuss the Town Memorial.

Currently, we have the most recent quotes.

Memorial \$22,565

Footer\$1,500

Town Seal Black Granite 8x8 \$18,964

Footer: \$1,100

1 Flagpole (Yanceyville Flag) 20ft pole \$809.17

Total \$44,938.17

Mr. Smith indicated that he feels we are on track with designing and planning the memorial. Mr. Smith explained that Town Council can decide if they would like the Town Seal to be included. Mr. Smith indicated that the Public Safety Committee will provide a full report for Town Council to review. Mayor Foster indicated that the Seal 8x8 is a large.

Item 8: Planning Services Update- Bradley Davis

Mr. Bradley Davis updated Town Council on Code Enforcement issues. He explained that over the last three months he has been dealing with chronic violators related to trash pick- up. Mr. Davis would like Town Council directions on next steps. Executive Inn dumpster located behind the hotel, Corner of 3rd Avenue and Wall St, Suburban Mobile Home Park. According to the ordinance it is unclear who should be receiving the violations. Interim Town Manager Barnett explained that the Zoning Ordinance that was readopted in May 2019 states a Manufactured home park means land used or intended to be used, leased, or rented for occupancy by three or more manufactured homes. She explained that Manufactured Homes parks should be uniform in the way solid waste is disposed. Dumpsters are required for all Apartments Complexes, Manufactured Homes Parks with three or more dwellings.

Attorney Farmer indicated that it would be the responsibility of the property owner. Mayor Foster noted that letters should with an effective date. Require dumpster should have a pad, secure and enclosed.

Town Council directed Staff to review the Solid Waste Ordinance and bring details back to Council.

Item 9: Review and Consideration of Bid offers for Surplus Property

Interim Town Manager Barnett explained

- a.) Town Council declared Real Property located on Cemetery Street Map and Parcel: 00Y4H006: February 2nd, 2021. Town Council Adopted Resolution Authorizing Sale of Certain Real Property by Sealed Bid: February 2nd, 2021. Town Council set Minimum Bid: \$4,500 February 2nd, 2021. Number of Bid Received: 1 Bid Amount Received: \$4,600

- b.) Town Council declared Personal Property 1988 Ford F 700 Dump Truck Surplus: February 2nd, 2021. Town Council Adopted Resolution Authorizing Sale of Certain Real Property by Sealed Bid: February 2nd, 2021. Town Council set Minimum Bid: \$2,500 February 2nd, 2021. Number of Bid Received: 1, Bid Amount Received: \$ 3,005

Interim Town Manager Barnett recommended that Town Council accept the bids received for the surplus property.

Mayor Foster asked for a motion. Councilman Tatum made a motion to accept the bids for the Real Property located on Cemetery Street Map and Parcel: 00Y4H006: Bid Amount Received: \$4,600 and Personal Property 1988 Ford F 700 Dump Truck Bid Amount Received: \$ 3,005. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 11: Town Attorney Report- Lee Farmer

Attorney Farmer updated Town Council on the Yanceyville Municipal Airport.

He noted that he had spoken with Sheila Gibbs, NC DOT Aviation Division about the future development of the Airport. He added that she would like to schedule a meeting with Town representatives and possible grant funding.

Shelia Gibbs, Grants Administration for NCDOT, Amanda Connor, Business Development Officer, and Boddy Watson, Director of NCDO Division waiting on changes of in person meeting. Possible meeting in June. We will need to bring a draft/map of the facility.

Item 10: Interim Town Manager Report- Kamara Barnett

Town Interim Manager Barnett indicated that the Public Works Department update was attached to the agenda packet. She asked for questions or clarity.

She reminded Town Council of the Budget Workshop (Basics and Priorities) scheduled for Thursday April 8th, 2021 at 6pm. Workshop will be held in-person and virtual.

Town Interim Manager Barnett updated Town Council on the Community Development Block Grant- Infrastructure. The Division of Water Infrastructure in the N.C. Department of Environmental Quality is offering application training for the Community Development Block Grant – Infrastructure (CDBG-I) program’s Fall 2021 funding round.

All applications must be received by the Division no later than close of business on September 30, 2021. If you are considering applying for funding related to the CDBG-Infrastructure program, the Division of Water Infrastructure encourages you to attend this training session. WebEx Virtual call on May 5th, 2021. She indicated that the Town would need to consider what improvements and upgrades to place in the grant.

Interim Town Manager Barnett noted that she had been contacted by the Denise Burnett, Director of the Caswell Council of Arts wanting to know if the Town would be interested in opening the Yanceyville Museum of Art featuring Maud Gatewood for Saturday June 12th, 2021 from 10am - 2pm. Ms. Burnett noted that it is our hope that by setting up a designated day with

things open downtown, that we will be able to bring more visitors to downtown Yanceyville to appreciate all we have to offer. It is our plan to continue to open our gallery these same hours on the second Saturday of every month until at least the end of 2021. If we have some success with these hours, we will keep them indefinitely into the future. We would love it if the museum would consider the possibility of being open on 2nd Saturdays in the future as well. Town Council agreed to open the Yanceyville Museum of Art June 12, 2021 10-2pm and depending on the outcome they would consider opening on the second Saturday of each month.

Item 12: Closed Session- G.S. 143-318.11 Personnel, Economic Development, Attorney Client Consultation & Contractual

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to go into Closed Session General Statutes 143-318.11 Personnel, Economic Development, Attorney Client Consultation and Contractual. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Councilman Massey made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Councilman Tatum motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council has several issues that need to be discussed in Open Session.

Mayor Foster asked Town Council for a motion to appoint Kamara Barnett and Bradley Davis as Zoning Review Officers for the Town of Yanceyville. Councilman Massey made a motion to Kamara Barnett and Bradley Davis as Zoning Review Officers for the Town of Yanceyville. The motion was seconded by Councilman Tatum Brian Massey and passed with a unanimous

Mayor Foster asked Town Council for a motion. Councilman Massey made the motion to recess the Public Hearing to consider a Map Amendment to the Town of Yanceyville Zoning Map until May 4th, 2021 at 7:30pm. The motion was seconded by Councilman Tatum and passed with a unanimous

Mayor Foster asked for a motion. Councilman Massey made a motion to schedule the Public Hearing to consider a Map Amendment to the Town of Yanceyville Zoning Map for May 4th, 2021 at 7:15 pm. The motion was seconded by Councilman Tatum and passed with a unanimous.

Item 13: Informal Discussion/ Public Comment – Discussion & Comments must directly relate to agenda items

Mayor Pro Tem mentioned the Caswell Farmers Market. She was asked to serve on the Steering Committee.

Mayor Foster explained that some of the weight equipment utilized in the Town of Yanceyville Employee Gym belonged to Brian S. Collie. Mayor Foster added that Mr. Collie made an offer to sale the equipment to the Town in the amount of \$2,000.

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to authorize Interim Town Manager, Kamara Barnett to facilitate the purchase of the weight equipment utilized in the Town of Yanceyville Employee Gym from Brian S. Collie in the amount of \$2,000. The motion was seconded by Councilman Massey and passed with a unanimous.

Item 14: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk