

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, February 2nd, 2021**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through Zoom on Tuesday, February 2nd, 2021 at 7:00 PM.

Council Members present in person: Mayor- Alvin Foster, Keith Tatum, and Brian Massey

Council Members present electronically: Mayor Pro Tem- Odessa Gwynn and Margie Badgett-Lampkin

Staff present in person: Town Manager- Brian Collie and Town Attorney- Lee Farmer

Staff present electronically: Town Clerk- Kamara Barnett

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:00 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a.) Minutes from January 5th, 2021 Town Council Meeting

Mayor Foster He asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 4: Public Comments

None

Item 5: Inframark Update- Adam Brooks

Town Manager Collie explained that he met with Inframark at the Water Treatment Plant today and Mr. Brooks indicated that he would not be able to join the meeting on tonight. He asked Town Council to review the update in the Agenda packet. After a short review, Town Manager Collie asked Town Council did not have any questions.

Item 6: Consideration and Adoption of Resolution Stating the Intent of the Town of Yanceyville to Annex Property owned by the Town which is not Contiguous to the Existing Municipal Boundaries

Attorney Farmer explained that Resolution attached to Agenda will allow the annexation of the Airport Property that the Town has obtained. He explained that the Airport is in West Yanceyville it is within the statutory limits of where the Town can annex the property under a satellite annexation. He added that if Town Council will adopt this Resolution tonight the Town would be able to annex this property into the Town at the March 2nd, 2021 Town Council Meeting a Public Hearing will conducted at that time. A Notice of the Hearing will be advertised in the Caswell Messenger one-time for at least 10 days before the Public Hearing Date. Upon adoption at the March 2nd, 2021 Town Council Meeting the Airport Property will become a part of the Town of Yanceyville. Attorney Farmer recommended that Town Council adopt the resolution.

Mayor Foster asked for a motion. Councilman Massey made a motion to adopt the Resolution Stating the Intent of the Town of Yanceyville to Annex Property owned by the Town which is not Contiguous to the Existing Municipal Boundaries The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 7: Discussion of Legislative Priorities for 2021

Mayor Foster explained that on Friday February 5th, 2021 at 9am there will be a virtual meeting Representative Graig Meyer, Senator Phil Berger, Town of Yanceyville, Caswell County, and Town of Milton to discuss legislative priorities for the upcoming year. He added that as soon as he receives the link for the virtual meeting, he will forward to all of Town Council. He indicated that the Town Council needs to discuss what they would like to consider for the upcoming year. Mayor Foster explained if there is anything that the representatives can do to assist with the Community Development Block Grant application to improve water/sewer infrastructure in the Town would be helpful. Town Manager Collie mentioned the 9/11 Memorial and the Passive Park to include the Splash Pad. Town Clerk mentioned the Multi-Purpose Walking Path (Maud Gatewood). Mayor Foster mentioned the Airport Property.

Item 8/9: Discussion of Surplus Real Property/ Resolution Authorizing the Sale of Certain Real Property by Sealed Bid

Town Manager Collie recommended that that Town Council consider selling a parcel of land owned by the Town of Yanceyville on Cemetery Street. He explained that the property's description is attached to the Agenda packet. Town Manager Collie explained that Town does not have any use for this parcel. He explained that the parcel may be of some use to someone in the community. Town Manager Collie recommended the seal bid process as a mean of selling the parcel. He explained that it would have to be to advertise for a certain amount of time per North Carolina General Statues. Town Manager Collie recommended that Town Council declare the property as Surplus and set a minimum bid.

Mayor Foster asked for a motion. Councilman Massey made a motion to declare parcel number 00Y4H006 approximately .02 acres located on Cemetery Street and recorded in the office of the Register of Deeds of Caswell County, NC Deed Book 590 at page 1379 as Surplus Property. The Sealed Bid Process will be used to sell the property with a minimum bid of 4,500. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 10: Town Manager Report- Brian Collie

Town Manager Collie indicated that he is in discussion with County Manager Bryan Collie on the disbursement of CARES Act Funding allocated to the Town.

Town Clerk Graves updated Town Council on the technology upgrade for the Municipal Services Building. She explained that Brooks is working on the system as the material becomes available. She also explained that she would be setting up meeting with Town Council to finalize setup @yanceyvilenc.gov email addresses.

Town Clerk updated Town Council on the Public Works Department Monthly report attached to the Agenda.

Town Manager Collie announced that the Maintenance Technician Position with the Public Works Department has been filled.

Item 11: Town Attorney Report- Lee Farmer

None

Item 12: Closed Session- G. S. 143-318.11- Economic Development, Real Estate, and Contractual

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statues 143-318.11 Economic Development, Real Estate, and Contractual. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council does not have any information to present at this time.

Item 13: Designation and Appointment of Airport Director

Town Manager Collie recommended that the Town Manager and Assistant Town Manager be appointed as the Airport Directors. Town Manager, Director, and the Assistant Town Manager Co- Director.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to appoint Town Manager Brian Collie as the Director and Assistant Town Manager Kamara Barnett as Co-Director of the Yanceyville Municipal Airport. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 14: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items.

None

Item 15: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilwoman Badgett-Lampkin seconded the motion that passed with a unanimous vote.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk