

**MINUTES
YANCEYVILLE TOWN COUNCIL
January 5th, 2016
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on January 5th, 2016 at 7:00 PM.

Council members present: Alvin Foster, Mayor, Odessa Gwynn, Mayor Pro Tem, Margie Badgett-Lampkin, Brian Massey, and Keith Tatum.

Staff: Brian Collie, Town Manager, Lee Farmer, Town Attorney, Cy Stober, Code Enforcement Officer.

Item 1: Call to Order

Mayor Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with silent prayer. He asked all to stand for the pledge of allegiance. The Mayor also stated that copies of the Town's Rules and Procedures were available if anyone needed a copy.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster stated that Council needed to move agenda item 7 and place it under agenda item 9 in closed session for contractual purposes. Mayor Pro Tem Odessa Gwynn made a motion to approve the agenda with item 7 being moved into closed session. The motion was seconded by Mr. Brian Massey and passed with a unanimous vote.

Item 3: Consent Agenda

Mayor Foster asked Council to review the minutes from November 3rd, 2015 Town Council Meeting. After review Mr. Brian Massey made a motion to adopt the minutes as presented. The motion was seconded by Mrs. Margie Badgett-Lampkin and passed with a unanimous vote.

Mayor Foster asked Council to review the minutes from December 1st, 2015 Town Council Meeting. After review Mayor Pro Tem Gwynn made a motion to adopt the minutes as presented. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster stated that no one had signed up to speak during public comments.

Item 5: Code Enforcement Update

Cy Stober, Code Enforcement Officer for the Town through contract with Piedmont Triad Regional Council came before Council to give his bi-monthly code enforcement update. Mr. Stober went over his current report log stating that several previous violations have been corrected. He cited that there were still a handful of minimum housing code violations that he was working on but the winter months tend to be not as busy due to not having tall grass violations. Mr. Stober stated that Manager Collie had recently requested that he send curtesy letters to the commercial building property owners in violation of the sign ordinance. He said that the sign ordinance only allows a commercial business 1 attached wall sign and 1 freestanding sign.

Manager, Brian Collie asked if he could address his concerns. Mr. Collie stated that several of the business' around town are in violation of the ordinance because in some case have multiple freestanding signs. He said that he has voiced his concerns over the sign ordinance and how it has seemed that it hasn't been properly enforced in the past. He stated that he doesn't necessarily agree with all of the requirements in the ordinance but needs to be properly enforced or amended. He stated that 1 freestanding on premise sign for most business' is pretty restrictive and the Town should consider possibly amending the sign ordinance to help what commercial business' we do have. He said that he asked Mr. Stober to send the letter as a curtesy to the property owners so that they would be aware of what the sign requirements were. He asked Council to review the sign ordinance and provide him with guidance on how to address any changes during the re-codification process. Mrs. Badgett-Lampkin referenced when the ordinance was first created and said that it was plucked from the past general statutes and may need to be more specific to our Town.

Mr. Stober stated that concluded his update and thanked Council for allowing him to come before them. Council thanked Mr. Stober for his work.

Item 6: Consideration & Adoption of Government Relations Contract

Manager Collie stated that he was contacted by a representative from Utility Management Services, Inc. He stated that UMS offers a risk-free audit and analysis of electric bills to search for errors and overcharges. He stated that if they are not able to recover costs or find savings for the Town, we don't pay them anything. But, if they do find savings, they are paid 50% of the savings they obtained for us. Mr. Collie said that the service agreement before you is for 48 months and that thereafter the

agreement automatically renews on a monthly basis but at that time we can cancel the service whenever we would like. He stated that they currently service many towns and counties in the state and that there is really no downside.

Mayor Pro Tem Gwynn said that it sounds very positive and that the service could save us money that we may have never known was out there. Mayor Pro tem Gwynn then made a motion to approve the authorization and service agreement from Utility Management Services as presented. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Item 7: Town Manager Report

Manager Collie stated that Multi-Use Path Project was currently being re-bid by the NCDOT in an attempt to acquire a contractor closer to the estimated project budget. He said that he would have the results by the next Council meeting in February. Mr. Collie then asked Attorney, Lee Farmer to give Council an update on the 198 Court Square Property (Old Ford Building). Attorney Farmer stated that all court proceedings have been finalized and that a deed has been properly recorded giving the Town of Yanceyville ownership of the property located at 198 Court Square.

Mr. Collie then stated that he was happy to inform Council that he was working with Gamewood, out of Danville, V.A. on restarting the Town's Wi-Fi project. He stated that he would keep Council informed on the matter. Manager Collie then informed Council that the purchase contract for the "Pinnacle Studios" economic feasibility study project had finally been executed and signed by the receiver. Mr. Collie stated that he had been working on the Dan River Water Intake Project "Punch list", and that the NCDOT had been contacted about the driveway permit and that the Town's Engineers were currently conducted the driveway entrance survey.

Mr. Collie stated that he would like to address another topic not listed in his report. He said that the counties Economic Development Commission approved a motion at their last meeting to seek a 501c3 non-profit status. He stated that this would open up and allow the commission to be eligible for several state/federal funded grants. He said that the EDC has asked if each of the 3 entities involved would approve \$200 a piece to pay for the \$600 501c3 non-profit application cost.

After brief discussion Mayor Pro Tem Gwynn made a motion for the Town to pay \$200 towards the Economic Development Commission's non-profit application cost. The motion was seconded by Mrs. Badgett-Lampkin and passed with a unanimous vote.

Item 8: Closed Session- G.S 143-318.11- Real Property & Contractual

Mayor Foster asked for a motion to go into closed session. A motion was made by Mayor Pro-Tem Gwynn. The motion was seconded by Mr. Brian Massey and passed with a unanimous vote.

After Council re-entered the chambers from closed session, Mayor Foster asked for a motion to come out of closed session. Mayor Pro-Tem Gwynn made a motion to come out of closed session. The motion was seconded by Mr. Tatum and passed with a unanimous vote.

At that time, Mayor Foster asked for a motion to go back into open session. Mayor Pro-Tem Gwynn made a motion to go back into open session. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Mayor Foster stated that nothing had been discussed during closed session that needed to be reported on at this time.

Item 9: Informal Discussion/Public Comment

Mr. Albert Tardy asked Council if Utility Management Services saves the Town any money would Duke Progress Energy give the Town a credit or a refund. Mayor Foster commented and stated that he doesn't think it really matters because UMS will not receive any payment from the Town until the Town receives the fund savings from the power company.

Item 10: Adjournment

After no further discussion Mayor Pro-Tem Gwynn made a motion to adjourn. Mr. Tatum seconded the motion which passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor

Brian Collie, Town Clerk