

YANCEYVILLE TOWN COUNCIL MEETING MINUTES

Tuesday, November 12th, 2024, 6:00pm

The meeting of the Town Council was held in the Yanceyville Town Council Chambers at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the Webex platform on Tuesday, November 12th, 2024, at 6:00pm.

Council Members present: Mayor Alvin Foster, Mayor Pro Tem- Darrell McLean, Kenneth Darnell, Keith Tatum, and Brian Massey

Staff present in person: Kamara Barnett-Town Manager/Clerk, Miranda Harrelson- Deputy Clerk, Lee Farmer- Town Attorney, Harmon Crutchfield- Deputy Finance Officer, and Kathryn Hinton-Administrative Assistant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:01pm. The meeting opened with a prayer remembering those individuals affected by the hurricane in Western North Carolina. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. May Foster stated that it is the policy of the Yanceyville Town Council to allow 15 minutes during each monthly meeting for public comment. Individuals will be called in the order signed up to speak. There is a three-minute time limit for everyone.

Item 2: Review of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the Agenda. After a brief review, there are no additions or deletions to the agenda. Mayor Foster added Attorney Client Consultation to Item 9: Closed Session North Carolina General Statues 143-318 and Financial Statement Update to Item 7: Town Manager Updates.

Item 3: Consent Agenda

- a. Minutes from the October 1st, 2024, Town Council Meeting
- b. Minutes from the October 14th, 2024, Town Council Special Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Darnell made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster asked if anyone signed up for public comment? Ms. Hinton, Administrative Assistant indicated no one signed up for public comment.

Item 5: Water and Wastewater Treatment Facilities Update: Adam Brooks- Operations Manager, Inframark

Mayor Foster introduced Mr. Adam Brooks, Inframark Operations Manager, to Town Council. Mr. Brooks presented the monthly update below.

Yanceyville Water Treatment Plant

Water Treatment Plant operated in full compliance during the month of October.

Water Main break occurred on October 7th on the line leaving the Plant. The Elevated Tank went dry, but the Public Works Team made a timely repair. The crew worked long hours throughout the week to catch backup and restore water as soon as possible.

Clearwell level indicator is still out of service. A replacement unit has been ordered. (November 15th ETA). Operators are reading manual gauge on the side of the tank.

Cleaned out Sedimentation Basin #1 and #2 and returned to service.

Unidirectional flushing was started on the entire system. It should be completed by November 15th, 2024.

NC DEQ inspection by Tim Appelboom on October 21st. The inspection went well, and the report was the best we have received in the last four years.

Yanceyville Wastewater Treatment Plant

Wastewater Treatment Plant operated in full compliance during the month of October (Waiting for the final set of results).

Painting was completed on the outside of building at WWTP.

A new actuator was installed on SBR #2 and is back in service.

Underwood is scheduled to troubleshoot Mixer #2 for SBR #1, Aerator #1 for SBR #1, and Mixer #3 for SBR

Mayor Foster thanked Mr. Brooks for providing an update to the Town Council.

Item 6: Consideration and Approval of Second Statement of Qualifications for Removal of The Yanceyville Water Supply Dam by RES Environmental Operation Company, LLC

Town Manager Barnett explained that the at the previous Town Council Meeting she announced that the Town would have to resolicit Request for Qualifications for the for Removal of the Yanceyville Water Supply Dam project as we only received one. The process was repeated for the second time, per the States Procurement Policy and follow-up with Jeff Welker NCDPS, Grants Administration. The Town received one Statement of Qualifications from RES Environmental Operation Company, LLC.

Town Manager Barnett made a recommendation to Town Council to accept the Statement of Qualifications from RES Environmental Operation Company, LLC for the Removal of The Yanceyville Water Supply Dam Project.

Mayor Foster asked Town Council for a motion. Councilman Darnell made a motion to approve the Statement of Qualifications for Removal of The Yanceyville Water Supply Dam Project by RES Environmental Operation Company, LLC. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

Item 7: Town Manager Updates- Kamara Barnett

Town Manager Barnett announced the Joint Council Meeting will be held on Thursday, November 21st, 2024, at 6:00pm hosted by the Town of Yanceyville.

Town Manager Barnett also announced that the Town Offices will be closed Thursday and Friday November 28th and November 29th for the Thanksgiving Holiday.

Town Manager Barnett explained that the Town of Yanceyville has recently completed its initial inventory of water service lines, complying with the federal regulation called the Lead and Copper Rule Improvements (LCRI) set by the EPA. This newly enacted federal regulation requires that the Town notify customers if their material type is unknown, galvanized, or lead.

The letter is to inform customers that the water service material for their residence has been identified as GALVANIZED. This means that the Town has identified the material type on one side or the other (public or private) as being galvanized. The Town of Yanceyville will adhere to the EPA regulation, including the requirement that 10% of all galvanized water service lines must be replaced each year (for 10 years).

The Town of Yanceyville is not required to replace the customer-owned portion of the service line, but the Town must notify the residents within 30 days of the public service line replacement. The Town asks that you notify staff at townmanager@yanceyvillenc.gov if you replace the service material on the private side of the meter.

She further explained that the Town is actively creating an online address lookup so residents can view their material status from the internet. She noted that we anticipate the site to be active around the first of January and it will be accessible from the Town of Yanceyville's home page.

Designated Official Resolution (North Carolina Alcohol Beverage Control Commission):
Town Manager Barnett explained that the North Carolina Alcohol Beverage Control Commission information for the Town of Yanceyville needed to be updated

Mayor Foster asked Town Council for a motion. Councilman Darnell made a motion to approve the Designated Official Resolution (North Carolina Alcohol Beverage Control Commission). The motion was seconded by Councilman Tatum and passed with a unanimous vote.

**see attached*

Financial Statement Update- Harmon Crutchfield

Town Manager Barnett introduced Mr. Crutchfield to Town Council. Mr. Crutchfield provided the Budget Report summary ending October 31, 2024.

**see attached*

Item 8: Town Attorney Updates- Lee Farmer

None

Item 9: Closed Session NCGS 143-318: Litigation, Real Estate, and Attorney Client Consultation

Mayor Foster asked the Town Council for a motion. Councilman Darnell made a motion to go into Closed Session General Statutes 143-318.11 Litigation, Real Estate, and Attorney Client Consultation. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote. (Went into Closed Session at 6:15pm)

After the Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Councilman Darnell made a motion to come out of Closed Session. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote. (To come out of Closed Session at 6:37pm)

Mayor Foster asked the Town Council for a motion to return to Regular Session. Councilman Darnell made a motion to return to Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote. (Returned to Regular Session at 6:38pm)

Mayor Foster stated there was nothing to bring forth to the public at this time.

Item 10: New Business

None

Item 11: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the November 12th, 2024, Town Council Meeting, Councilman Darnell seconded the motion that passed with a unanimous vote. The meeting ended at 6:39pm.

Kamara Barnett, Town Clerk and Miranda Harrelson, Deputy Town Clerk prepared the above minutes. They present a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk

Miranda Harrelson, Deputy Town Clerk