

YANCEYVILLE TOWN COUNCIL
Special Meeting Minutes
Thursday, April 11th, 2024
2:30pm

The meeting of the Town Council was held in the Yanceyville Town Council Chamber at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx platform on Thursday, April 11th, 2024, at 2:30pm.

Council Members present: Mayor- Alvin Foster, Mayor Pro Tem- Darrell McLean, Kenneth Darnell, and Keith Tatum

Council Member absent: Brian Massey

Staff present: Kamara Barnett-Town Manager/Clerk, Miranda Harrelson- Deputy Clerk, and Lee Farmer- Town Attorney

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Special Meeting to order at 2:30pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the agenda. Mayor Foster added Item Five: New Business.

Item 3: Town Manager Updates- Kamara Barnett

Town Manager Barnett provided several announcements, updates, and reminders to Town Council as follows:

Opening day of the Farmers Market will begin Thursday, April 18th, 2024, 4-6:30pm here at the Town Pavilion. She encouraged all to come out and support the local farmers. She noted that entertainment will be provided at each Farmers Market Event sponsored by the Caswell Arts Council.

Town Manager Barnett announced that the 2024 First Friday season will begin May 3rd, 2024, with NuSoul providing the entertainment. She encouraged all to come and support the event.

Item 4. Closed Session- North Carolina General Statues 143-318.11:Attorney Client Consultation & Contractual

Mayor Foster asked the Town Council for a motion. Councilman Tatum made a motion to go into Closed Session General Statues 143-318.11 Attorney Client Consultation and Contractual. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

After the Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Councilman Tatum made a motion to come out of Closed Session. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

Mayor Foster asked the Town Council for a motion to return to Regular Session. Councilman Tatum made a motion to return to Regular Session. The motion was seconded by Councilman Darnell and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session, Town Council discussed the Legislative Grant awarded for a fire substation at the Yanceyville Municipal Airport in the amount of \$250,000, and reluctantly due to administrative issues/ internal controls Town Council agreed to decline the award.

Mayor Foster asked the Town Council for a motion. Councilman Tatum made a motion to decline the Legislative Grant in the amount of \$250,000 for the Fire Substation to be located that the Yanceyville Municipal Airport . The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

Mayor Foster also added that while in Closed Session Town Council addressed the Yanceyville Fire Department Standards of Operation. He noted that to ensure that the Town was adhering to the Local Government Commission (Unit Assistance List) regulations the policy was drafted.

Mayor Foster asked the Town Council for a motion. Councilman Tatum made a motion to approve and adopt the Yanceyville Fire Department Standard of Operations as adopted and Mandated by the Yanceyville Town Council. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

*See attached

Item 5: New Business

Town Attorney Farmer explained that the Local Government Commission ask that the Town re-submit the letter that was submitted on April 2nd, 2024, he noted that acknowledgement from the the Financial Officer needed to be added to the letter. He noted that nothing changed other than adding a signature line for Town Manager Barnett to sign as Interim Finance Officer and the date to April 11th, 2024.

Town Attorney Farmer noted that if there are no objections all Town Councilmembers and the Town Manager/ Interim Finance Officer will need to re-sign and re-submit to the LGC.

*See attached

Item 6: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the April 11th, 2024, Town Council Special Meeting. Mayor Pro Tem McLean seconded the motion that passed with a unanimous vote. The meeting ended at 5:59 pm.

Kamara Barnett, Town Clerk and Miranda Harrelson, Deputy Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk

Miranda Harrelson, Deputy Town Clerk