

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, September 1st, 2020 at 7:00 PM**

The meeting of the Town Council was held remotely in the Council Chambers at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through Zoom on Tuesday, September 1st, 2020 at 7:00 PM.

Council Members present in person: Mayor- Alvin Foster, Keith Tatum, and Brian Massey

Council Members present electronically: Mayor Pro Tem- Odessa Gwynn

Council Members absent: Margie Badgett-Lampkin

Staff present in person: Town Manager- Brian Collie and Town Attorney- Lee Farmer

Staff present electronically: Town Clerk- Kamara Graves

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:00 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council for a motion to adopt the Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 3: Consent Agenda

- a.) Minutes from August 11th, 2020 Town Council Meeting
- b.) Minutes from August 18th, 2020 Recessed Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 4: Public Comments

None

Item 5: Town of Yanceyville Website- Leniece Lane, Small Town Soul

Mayor Foster introduced Mrs. Leniece Lane, Small Town Soul Consultant. Mrs. Lane presented information on the Town website to Town Council. She presented a draft of the website to Town Council explaining the new graphics and capabilities of site. She noted that the site would potentially be ready to launch by mid-October. Mrs. Lane added that she would send links to Town Staff for review. She also stated that she would train Town Staff on maintaining and updating the website.

Attorney Farmer asked about the Yanceyville Art Museum featuring Maud Gatewood and potentially featuring some of the artwork on the website. Mrs. Lane suggested making a portfolio page for the artwork that could be updated periodically.

She asked for questions, concerns, and or comments. Mayor Foster thanked Mrs. Lane for her hard work and time producing the new website.

Item 6: Town Attorney Report- Lee Farmer

None

Item 7: Town Manager Report- Brian Collie

Town Manager Collie updated Town Council on the summary of calls and reports from Caswell County Sheriff's Deputy, Ken Mitchell designated to the Town. Town Manager Collie noted that Mr. Mitchell indicated that there have been few incidents in the Town. Town Manager Collie noted that he would email the reports to Town Council for review.

Town Manager Collie updated Town Council on a request from the Caswell Council of Arts. He explained that the Caswell Council of Arts received some funding and would like to install waterproof Artwork and Poetry similar to what you would see at a Nature Trail around the walking trail of the Maud Gatewood Park. Town Manager Collie recommend that the Town accept the offer from the Caswell Council of Arts. He added that it would be a very positive gesture for the park. Mayor Pro Tem Gwynn asked would Denise Burnett be overseeing the project. Town Manager Collie replied that Mrs. Burnett, Director of the Caswell Council of Arts would be overseeing the project. He noted that he would like for the Town to review the project before it's installed. Town Council agreed.

Town Manager Collie updated Town Council on the Emergency Service, Law Enforcement, and Fire Safety Memorial. He explained that he had forwarded and email to Town Council on the information received information from South Boston Memorial on possible designs for the memorial. Mayor Foster added that the information received is

just an option. He asked Town Council to review the designs. Town Manager Collie added that if anyone had any suggestions on companies or designs to please let him know.

Town Clerk Graves updated Town Council on the Artwork featured in the Yanceyville Museum of Art. She indicated that she is in contact with Katherine White, Deputy Director North Carolina Museum of Art and planning to schedule a conservation consultation on the artwork. She noted she would update Town Council when dates are confirmed.

Councilman Tatum asked when would Town Hall be open to the public. Town Manager Collie replied the he had spoken with Town Staff on opening the lobby to the public for in-person payments for water bills. He added that only the lobby of Town Hall will be open; all other areas of Town Hall would be closed to the public. Town Manager Collie suggested that the Town post on the dooring entering the lobby that a face covering is required, and if you don't have one the Town will provide a disposable face covering and hand sanitizers for customer to use upon entering the lobby.

Mayor Pro Tem Gwynn expressed concern for health and safety of Town Staff due to re-opening the lobby to the public. Town Manager Collie noted that the Cares Act Funding received from the County could be used to purchase the fumigation spray used by the Health Department to spray the lobby daily to assist in minimizing health and safety issues for Town Staff.

Town Council agreed to re-open the lobby.

Item 8: Closed Session- G.S. 149-318.11 Real Estate and Contractual

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statues 143-318.11 Real Estate and Contractual. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council authorized Town Manager Collie to get survey work done on the Gregory and Watlington property that could be potentially used in the future by the Town.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to authorize Town Manager Collie to get survey work done on the Gregory and Watlington

Property. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster added that a decision needed to be made on the offer for the Watlington Property of \$2,428.95 per acre for 4.117 acres.

Mayor Foster asked Town Council for a motion. Mayor Foster made a motion to offer \$2,428.95 per acre for 4.117 acres on the Watlington Property. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 9: Informal Discussion/ Public Comment – Discussion & Comments must directly relate to agenda items

None.

Item 10: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote

Kamara Graves, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Graves, Town Clerk