

**YANCEYVILLE TOWN COUNCIL  
MEETING MINUTES  
Tuesday, December 7<sup>th</sup>, 2021  
7:00pm**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through WebEx on Tuesday, December 7<sup>th</sup>,2021 at 7:00 pm.

**Council Members present in person:** Mayor- Alvin Foster and Brian Massey

**Council Member present electronically:** Mayor Pro Tem- Odessa Gwynn and Keith Tatum

**Council Members absent:** Margie Badgett-Lampkin

**Staff present in person:** Kamara Barnett-Town Manager/Clerk, and Lee Farmer-Town Attorney

**Staff present electronically:** Bradley Davis, Planning and Zoning Services

**1: Call to Order**

Mayor Alvin Foster called the Town Council Meeting to order at 7:00 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request.

**Item 2: Review and Adoption of Agenda – Mayor & Council**

Mayor Foster removed Item 5: Administration of Oaths of Office Council Elects, Item 6: Election of Mayor Pro Tem, and Item 7: Administration of Oath of Office of Mayor Pro Tem. After a short review, Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to adopt the Agenda with said changes. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

**Item 3: Consent Agenda**

a.) Minutes from November 9<sup>th</sup>, 2021, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

#### **Item 4: Public Comment**

None

#### **Item 8: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark, Regional Manager**

Mayor Foster introduced Mr. Greg Ryland, Inframark Regional Manager. Mr. Ryland updated Town Council. Mr. Ryland presented the monthly update as follows:

##### *Yanceyville Water Treatment Plant*

- No excursions occurred for the month of December 2021
- Water flushing occurred for 16 hours this month on dead ends and MRTs around town (Nov. 2021)
- New Media and air nozzles were installed on the remaining filters. All filters now have new media and nozzles
- Replaced a broken solenoid valve on filter number 4 and returned to service
- Installed new rotameter on the Finished water chlorine line

##### *Yanceyville Wastewater Treatment Plant*

- To date there has been no excursions for the month of December. We are still waiting on results for the last week of month
- Pumped out the contact chamber to keep solids from building up
- Aerator was pulled and a hose was found wedged in impeller. Removed has and returned Aerator to service

Mayor Foster noted that the Town is experiencing issues with water discoloration throughout the distribution system. He indicated that the Town has received several calls from residential and commercial customers with complaints. Mr. Ryland explained that he had reached out to Mr., Dwyane Lowery Technical Director, Inframark and discussed the issue with yellow water and are continuing to research the issue. Mr. Ryland indicated the yellow water is produced by iron that accumulates within the distribution system. Mr., Ryland noted that preventative measures have been put into place to help monitor these sorts of incidents. Mayor Foster thanked Mr. Ryland and asked him to please communicate any issues with the Town Manager Barnett.

Mr. Ryland asked if there were any questions. After no further discussion, Mayor Foster thanked Mr. Ryland for presenting the November monthly report to Town Council.

#### **Item 9: Closed Session G. S. 143-318.11 Personnel, Real Estate and Contractual**

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statues 143-318.11 Personnel, Real Estate, and Contractual. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn made a motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council does not have any information to present at this time.

### **Item 10: Town Attorney Report- Lee Farmer**

- a. Consideration and Adoption of Resolution Authorizing Condemnation to Acquire Certain Property

The Town of Yanceyville shall acquire fee simple ownership by condemnation, \$3,380. A check in the amount of 3,380 will be submitted to the Clerk of Superior Court, Caswell County on January 7<sup>th</sup>, 2022.

Mayor Foster asked for a motion. Councilman Tatum made a motion to adopt the Resolution Authorizing Condemnation to Acquire Certain Property of Cynthia L. Daniel. The motion was seconded by Mayor Foster and passed with a unanimous vote.

### **Item 11: Town Manager Report**

Town Manager Barnett presented Town Council a proposed Holiday and Regular Meeting schedule for the 2022 Calendar Year. Town Manager Barnett indicated that the proposed calendar would follow the same Holiday schedule as the State of North Carolina, the Town Council Regular Meetings will be held on the first Tuesday of each month at 7:00 pm, with the exceptions of the following months: January, July, and September, which are scheduled for the second Tuesday due to Holidays. The Yanceyville Planning Board Regular Meetings would be held on the third Wednesday of each month at 5:15pm.

Mayor Foster asked Council for a motion. Councilman Massey made a motion to adopt the proposed Holiday and Meeting schedule with the discussed revisions. The motion was seconded by Mayor Pro Tem Gwynn, and passed with a unanimous vote.

Town Manager Barnett update Town Council on the Yanceyville Public Safety Memorial. The 360 Camera has been installed by Brooks Networking Services, which will cover both the Veterans Memorial and the Public Safety Memorial. Town Manager Barnett indicated that South Boston Memorial has received all the material at this time and will be scheduling an installation date in the next couple days.

**Item 12: Appoint Yanceyville Planning Board Member**

Mayor Foster asked for a motion. Councilman Tatum made a motion to appoint Mr. Christopher Maxey to serve the remaining term of Mr. Layton Everitt who resigned on the Yanceyville Planning Board. The motion was seconded by Councilman Massey and passed with a unanimous vote. Town Manager Barnett indicated the Mr. Maxey would be sworn in at the next Planning Board Meeting on December 15<sup>th</sup>, 2021.

**Item 13: Appoint Rural Planning Organization Representative (RPO)**

Mayor Foster asked for a motion. Councilman Massey made a motion for Mayor Alvin Foster to continue appointment as the RPO- Rural Planning Organization Delegate representing the Town of Yanceyville. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote. Mayor Foster thanked Town Council for the appointment, and their confidence in him to represent the Town of Yanceyville.

**Item 14: Appoint Council of Government Delegate/Executive Committee Designee**

Mayor Foster asked for a motion. Councilman Massey made a motion for Mayor Alvin Foster to continue appointment as the Council of Government Delegate/ Executive Committee Designee representing the Town of Yanceyville. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote. Mayor Foster thanked Town Council for the appointment, and their confidence in him to represent the Town of Yanceyville.

**Item 15: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items**

None

**Item 16: Recess Meeting**

Mayor Foster asked Council for a motion to recess the Town Council Meeting adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote. Meeting ended at 9:19pm

*December Town Council Meeting will reconvene on Tuesday, December 14<sup>th</sup>, 2021, at 7:00pm*

*Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.*

Respectively Submitted:

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Alvin Foster, Mayor

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Kamara Barnett, Town Clerk