

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, October 3rd, 2023
6:00pm**

The meeting of the Yanceyville Town Council was held in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx platform on Tuesday, October 3rd, 2023, at 6:00pm.

Council Members present: Mayor- Alvin Foster, Mayor Pro Tem- Odessa Gwynn, Brian Massey, and Keith Tatum

Staff present in person: Kamara Barnett-Town Manager/Clerk, Lee Farmer-Town Attorney, and Kathryn Hinton-Administrative Assistant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:00 pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster asked Town Council to review the Agenda. After a brief review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from the September 12th, 2023, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Tatum made a motion to adopt the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 4: Public Comment

None

Item 5: Water and Wastewater Treatment Facilities Update: Gary Stainback, Inframark Representative

Mayor Foster introduced Mr. Gary Stainback, Inframark. Mr. Stainback presented the monthly update as follows:

Yanceyville Water Treatment Plant

Disinfection by Product (DBP) samples, which consist of Trihalomethanes (THM) and Halo acetic Acids (HAA) compliant.

Total Organic Carbon (TOC) samples are compliant.

Staff collects distribution water quality samples throughout the week and collaborates with Public Works on specific hydrant flushing needs. Sample results have indicated compliance with parameters such as turbidity, iron, manganese, pH and bacteriological.

Yanceyville Wastewater Treatment Plant

The treatment process was compliant in August with permit monthly limitations. September results received to date indicates compliance.

The treatment system is experiencing two leaking valves on the SBR unit which will adversely affect treatment efficiency. Town has requested price quotes from Underwood, Inc. for the replacement of these valves. Inframark is preparing a proposal for the upgrade to the existing bar screen at the wastewater treatment facility.

Mayor Foster thanked Mr. Stainback for presenting a detailed report.

Item 6: Town Attorney- Lee Farmer

Town Attorney Farmer updated Town Council on the Dillard School Apartment Project noting that the closing of the Multifamily Housing Revenue Bonds was conducted on last Friday after stopping and starting several times with Sterling Bank of St. Louis Missouri, who is supporting the project. He noted that the bonds are tax exempt and are on the open market. Town Attorney Farmer indicated that he submitted an opinion letter.

He mentioned in connection with the issuance by the Town of its \$9,500,000 Multifamily Revenue Bonds Dillard School Apartments, Series 2023, the proceeds of which will be loaned to the Dillard School Apartments, LLC, a North Carolina limited liability company (the borrower) for the purpose of financing the acquisition of the historic Dillard School building and the construction, renovating and equipping therein of a 53- unit multifamily housing development to be known as Dillard School Apartments and located in the Town.

Item 7: Town Manager Report- Kamara Barnett

Town Manager Barnett provided several announcements, updates and reminders to Town Council as follows:

Town Manager Barnett noted that a Temporary Street Closure scheduled for tomorrow, October 4th, 2023 -Main Street from Town owned Street, Cole Street to Barlett Yancey High School

Student Parking Lot. She noted that the street will be closed beginning at 4:45pm until 5:45pm. She noted that she had coordinated with the Caswell County Sheriff's Department, to ensure safety and a Sheriff's Deputy will be posted at each intersection to Main Street during this time.

On Friday, October 6th, 2023, will be our final First Friday of the season. The Doug Prescott Band will be providing entertainment. Please come out and enjoy the local talent. Food will be available for purchase and Cruise-in welcoming all cars trucks, motorcycles, etc.

Town Manager Barnett also mentioned that on Friday October 6th, 2023, Mayor Foster and she would be attending the Unit Assistance List Training Course conducted by the UNC School of Government in Chapel Hill 9am-2pm.

She noted that on Monday October 16th, 2023, she would be meeting with the Local Government Commission to discuss next steps on the AMI project (Advance Metering Infrastructure).

On Wednesday October 18th, 2023 the Piedmont Triad Regional Council will be hosting their Board of Delegates' Annual Awards Ceremony at 12pm at the Blue Heron Event Venue 4130 Mendenhall Oaks Parkway High Point, North Carolina 27265. For those who are interested in attending please let Deputy Clerk Harrelson, or Myself know to RSVP.

As a reminder the November Town Council Meeting will be held on the second Tuesday, November 14th, 2023, due to Election Day.

Town Manager Barnett explained that a draft copy of the Planning & Zoning Fee Schedule was included in the agenda. She noted that she would like to point out the change in the fee for specific types of signs to be consistent with the Chapter Six signs of our Zoning Ordinance. Town Manager Barnett noted that the Planning & Zoning Fee Schedule is a fluid document that will continue to be updated to meet the needs of the Town. She noted that if Town Council is so inclined to amend the Planning and Zoning Fee Schedule, she would need a motion.

Mayor Foster asked Town Council for a motion. After a short brief review, Councilman Tatum made a motion to adopt the updated Planning and Zoning Fee Schedule with changes to the specific types of signage to be consistent with the Chapter Six Signs of the Town of Yanceyville Zoning Ordinance. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Town Manager Barnett also noted that she had received several inquiries regarding food trucks/mobile food unit setting up on Town owned property "specifically "the pavilion area during non-event times Monday – Friday 7:30am -5:30pm. To capture the lunch rush. She noted that at this there isn't a lot food options in the Downtown area.

Is having food truck/ mobile vendors parked on Town owned property during non-event times Monday – Friday 7:30am -5:30pm something Town Council would like to consider?

Councilman Tatum stated what about the restaurant that we have here in Town and competition.

Mayor Foster noted that he didn't see it being an issue as we don't have any food vendors downtown. After a brief discussion Town Council agreed to draft a policy to present to Town Council regarding food trucks/mobile food units on town property.

Item 8: Closed Session NCGS-143-318.11 -Real Estate, Contractual, and Attorney Client Consultation

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to go into Closed Session North Carolina General Statues 143-318.11 Real Estate, Contractual and Attorney Client Consultation. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to return to Regular Session. Councilman Tatum motion to go back to Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session, the Town Council has nothing to bring forward to Regular Session at this time.

Item 9: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items.

Mr. Matthew Hogland, 291 West Main Street Yanceyville NC, 27379 stated he thought adding Town Hall to the front of the building is a great idea.

Item 10: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the October 3rd, 2023, Town Council Meeting. Councilman Massey seconded the motion that passed with a unanimous vote. The meeting ended at 7:28 pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk